

Attorney General's Office Corporate Plan & Budget 2020/21-2022/23

Attorney General's Office (Tonga)

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LIST OF ABBREVIATIONS

AG	Attorney General
AGO	Attorney General's Office
DPP	Director of Public Prosecutions
FY	Fiscal Year
KPI	Key Performance Indicator
GPA	Government Priority Agenda
MDA	Ministries, Departments and Agencies
TSDFI	Tonga Sustainable Development Framework
SDG	Sustainable Development Goal
SG	Solicitor General

FOREWORD FROM THE ATTORNEY GENERAL



I am pleased to present the summary for the Corporate Plan and Budget for the Attorney General's Office for the period 2020/21 to 2022/23.

It is apparent that we are currently operating in an environment that is subject to rapid and complex changes. Accurate, defensible and timely legal advice is crucial for the Attorney

General's Office to deliver to His Majesty's Government to assist them in making the right decision and to strengthen the rule of law. Representation of the Crown in criminal and civil matters must be carried out professionally and legislative services must be delivered accurately and in a timely manner. It is vital for the Attorney General's Office to anticipate and adapt to changes both at an individual and organisational level and to ensure a fair and effective justice system is provided to the Kingdom of Tonga.

This Corporate Plan and Budget maps out the areas in which we recognise changes are needed, in order to achieve our mission and vision. The new changes, in particular our organisational restructure is crucial to enhance legal services and outputs to be delivered in our current operating environment and within the next three financial years. This emphasis is coupled with our focus on the Government Priority settings relevant to the Office for the next three financial years, with specific focus (SF) on the following Political Pillars: (1) Rule of Law (SF: Public Sector System Reform), (2) Leadership (SF: Public Sector System Reform), (3) Drugs (SF: Combat and address the impacts of Illicit Drugs) and, (4) Good Governance (SF: Public Sector System Reform). This Plan clearly assists in supporting the vision of the Government of the Kingdom of Tonga's Strategic Development Framework II for: **"A more progressive Tonga supporting a higher quality of life for all"**

The Corporate Plan provides an ambitious workplan and challenges are expected. However, I am confident that as a team committed to the course, working collaboratively with the Solicitor General and Attorney General staff, the objectives of this Plan will be achieved.

Linda Simiki Folaumoetu'i
Attorney General



MESSAGE FROM THE SOLICITOR GENERAL



The Attorney General's Office is pleased to present its Corporate Plan for the next three financial years, 2020/21 - 2022/23 as support for His Majesty's Government's long term Tonga Strategic Development Framework II, the Government Priority settings relevant to the Office for the financial years 2020/21-2022/23, and in accordance with section 18.1 of the Public Service Policy Manual.

This corporate plan is to set out areas where the Office intends to improve its performance for the enhanced delivery of our Office organisational outputs through the use of clear key performance indicators (KPIs). It is to ensure that legal services and related activities delivered by the Office to Government is efficient and effective. This plan also focuses on improvement and enhancing performance of the Office in an efficient, effective and affordable manner.

The Office is looking forward to implement the new changes highlighted by the Attorney General, in order to achieve our mission and vision. The new changes, in particular our organisational restructure is crucial to enhance legal services and outputs to be delivered in our current operating environment and within the next three financial years. This emphasis is coupled with our focus on the Government Priority settings relevant to the Office for the next three financial years.

The objectives and strategies set out in this plan are subject to amendments. It sets the targets that the Office aims to achieve and the pathways to achieve it. However, these objectives are flexible and can change due to sudden changes in policy, finance, personnel, and the introduction of new technology.

A handwritten signature in blue ink, consisting of a series of loops and curves, representing the name Sione Finau Sisifa.

Sione Finau Sisifa
Solicitor General



1. ATTORNEY GENERAL'S OFFICE CORPORATE PLAN EXECUTIVE SUMMARY

1.1. Mandate

Mandate

The Attorney General's Office is under the direction of the Attorney General, as First Law Officer of the Crown in accordance with the clause 31A of the *Constitution of Tonga*. The Attorney General is not a Cabinet Minister, nor a member of the Legislative Assembly or the Privy Council. However, the Attorney General is a member of the Judicial Appointments and Discipline Panel, and is ranked at Ministerial level.

The Constitution provides the Attorney General with the powers to exercise complete discretion to exercise legal powers and duties, independently without any interference from any person or authority.¹ Hence the Attorney General's Office operates in accordance with the *Constitution of Tonga* and 36 Acts and regulations which establish the Attorney General's Office's mandate and statutory roles.

Supporting this is the Attorney General's Office's vision which is to ensure that **"The Attorney General's Office is reliable for providing excellent legal services with professional integrity"**. This supports the national impact of the Tonga Strategic Development Framework II (TSDF II) which is to support **"A more progressive Tonga supporting higher quality of life for all"**.

Vision, Mission & Values

Vision

Attorney General's Office is reliable for providing excellent legal services with professional integrity.

Mission

To provide professional, independent and quality legal services to His Majesty's Government and to support and maintain the integrity of the Kingdom's judicial system.

Values

- Integrity, Professionalism, Independence, Quality
- Efficiency, Responsiveness, Timeliness
- Commitment, Dedication
- Teamwork, Harmony, Loyalty

1.2. Key Legislations, Policy Decisions & Conventions

Laws and Regulations relevant to Attorney General's Office

The Office's main mandate is provided by clause 31A of the Constitution. **Annex "A"** provides a full list of key legislation that establishes the statutory functions and duties of the Attorney General's Office.

¹ *Act of Constitution of Tonga* [Cap 2] (Tonga), Clause 31A(2).

In addition, work is in progress on Cabinet directives to:

- (1) Amend the Act of Constitution of Tonga to establish the Office of the Director of Public Prosecutions. This amendment provides that the criminal prosecutions formerly vested in the Attorney General, will be vested with the Director of Public Prosecutions to ensure the impartiality and integrity of criminal prosecutions in the Kingdom. This proposed amendment was previously passed by the Legislative Assembly on 28 August 2014, as part of the Act of Constitution of Tonga (Amendment) Act 2014, but it did not receive Royal Assent. (Refer to King in Council Decision 2015).
- (2) Cabinet approved the plans to publish the Revised Edition of Laws of Tonga as per Cabinet Decision No. 755 of 31 August 2018. The *Law Revision (Miscellaneous Amendments) Act 2018* was passed by the Legislative Assembly in 2018 and is now with His Majesty in Council awaiting Royal Assent. Once this Act receives Royal Assent, the Office will publish the Consolidated Laws this year, consolidating all the laws to 2019.

Other urgent legislative work in progress includes the following:

- (1) Final consultations are currently being conducted by the Office on the draft Computer Crimes Bill 2020 and consequential amendments to the Communications Act 2015, Copyright Act 2002, Criminal Offences Act [Cap 18], Interpretation Act [Cap 1], Mutual Assistance in Criminal Matters Act 2000, Pornography Control Act 2002, Tonga Police Act 2010, with the target of submitting these to the next session of the Legislative Assembly.
- (2) Continuous consultation is currently underway between the Office, Tonga Police and His Majesty's Armed Forces on amendments to the Arms and Ammunition Act and the Illicit Drugs Control Act to combat increasing illicit drugs problems here in Tonga. This is in line with Government Priority Agenda 1.1.3 (SF3: Combat and address the impacts of illicit drugs).
- (3) The Office continues to support major law reforms in different MDAs. Amongst the major law reforms for this financial year that the Office assists with by providing public consultations and drafting services are:
 - (a) **Criminal Law Reforms** – The Director of Public Prosecutions has identified several law reforms to the Tongan criminal laws which the Office intends to submit to His Majesty's Cabinet and the Legislative Assembly during this financial year. A summary of the reforms are as follows –
 - (b) Amendments to the Evidence Act to remove the corroboration requirement for accomplice evidence, this is seen in the case of *Rex v Fanguna Alalea* (Unreported, CR 11 of 2020, 13 March 2020) and *Rex v Ma'ake Kali* (Unreported, CR 16 of 2019 of 26 September 2019). Furthermore, there is a proposed amendment to further add an exception to the hearsay exception in section 89 of the Evidence Act. This stems from an observation in *Rex v Rodney*

Tomasi (Unreported, CR 70 of 2019). The nature of the provision being proposed is an "interests of justice" exception similar to the one in the UK Criminal Justice Act (2003).

- (c) Amendments to the Supreme Court Act proposed as a result of comments from the Supreme Court Judgement in *Rex v Koloamatangi* (CR 106 of 2013), in relation to group trials to be tried together. If matters with multiple Accused persons split their election to be tried by judge and jury and judge alone, all persons are to be tried by judge and jury, which preserves the right to a judge and jury trial under the Constitution. This will avoid the waste of time and resources by holding two separate trial and the real danger of having inconsistent verdicts.
- (d) Amendments to the Criminal Offences Act regarding the Obtaining by False Pretences provision regarding most matters falling within the exception of future promises or undertakings. This is seen in the case of *Rex v Meleate Mapapalangi* (Unreported, CR 71 of 2016, 10 August 2016). Furthermore, there will be an amendment to introduce an offence of obtaining credit by deception, to deal with offences using computer systems to unlawfully obtaining a benefit by way of credit. This updates the old provisions of the Criminal Offences Act to address modern offences using computer systems. This amendment arose from the recent decision of *Rex v Ruby Heleni Ma'afu* (Unreported, CR 22/2019, 7 January 2020). Urgent attention has to be given to reform of the concept of property offending, for offences involving deception, or fraudulent dealing that involve credit that benefit the dishonest party or others, but do not involve a 'taking' or transfer of property as is required under section 143 (theft) of the Criminal Offences Act.
- (e) **Computer Crimes Law Reforms** – The Attorney General's Office continues to work closely with MEIDECCC in looking at amendments and a revised Computer Crimes Bill to reflect the current cybercrime issues in Tonga and worldwide. The Office in consultation with MEIDECCC intends to submit the Computer Crimes Bill 2020 to His Majesty's Cabinet and the Legislative Assembly. This Bill will address the ongoing online security threats to Tonga through the social media platforms and other related mediums.
- (f) **Illicit Drugs Law Reform** – The Director of Public Prosecutions has identified important amendments to the Illicit Drugs Control Act that the Office intends to submit to His Majesty's Cabinet and the Legislative Assembly. These amendments are important for the combatting of the ongoing increasing illicit drugs issue in Tonga.

International & Regional Memberships & National Taskforces

The Attorney General's Office are active members of various forums -

Regional

- Pacific Islands Law Officers' Network (Current Chair for the Pacific Islands Law Officers' Network Working Group on Cybercrime, and Member of the Pacific Island Law Officers' Network SGBV Working Group)
- Pacific Prosecutors Association.
- Current Chair for the Pacific Legislative Drafters' Forum

International

- Asia-Pacific Group on Money Laundering (APGML);
- Council of Europe Protocol Drafting Working Group;
- International Association of Prosecutors (IAP);
- Asset Recovery International Network – Asia Pacific (ARIN-AP); and
- G7 24/7 Network Group;
- Commonwealth Law Ministers Meeting, Commonwealth Senior Official Law Ministries Meeting; and Commonwealth Law Ministries of Small Commonwealth Jurisdictions.

National Taskforces

The Office is involved in different taskforces -

- Illicit Drugs Response Steering Committee as per Cabinet Decision No.486 of 18 July 2018. This taskforce is looking at implementing the Tonga National Illicit Drugs Policy as approved by Cabinet Decision No.1138 of 17 October 2019. The Office plays an important role in the prosecution of drugs cases and the drafting of amendments to the current Illicit Drugs Control Act.
- Facebook Review Committee as approved by Cabinet Decision No.1312 of 22 November 2019. This Committee is responsible for working with Facebook to combat the ongoing seditious and defamatory comments against the Royal Family and the Government.
- Emergency Taskforce

1.3. Stakeholders

The Attorney General's Office is an Office committed to providing professional, independent and quality legal services to His Majesty's Government. The Office recognizes that improving its performance is important to ensure that the rule of law is observed in all Government decisions.

The Office's key priority stakeholders are Cabinet, Government Ministries, Departments and Agencies. As the principal Legal Advisor to Government, the Office provides legal advice to all Government Ministries, Departments and Agencies. The Office is also actively involved in public consultations with the general public upon requests from Government MDAs.

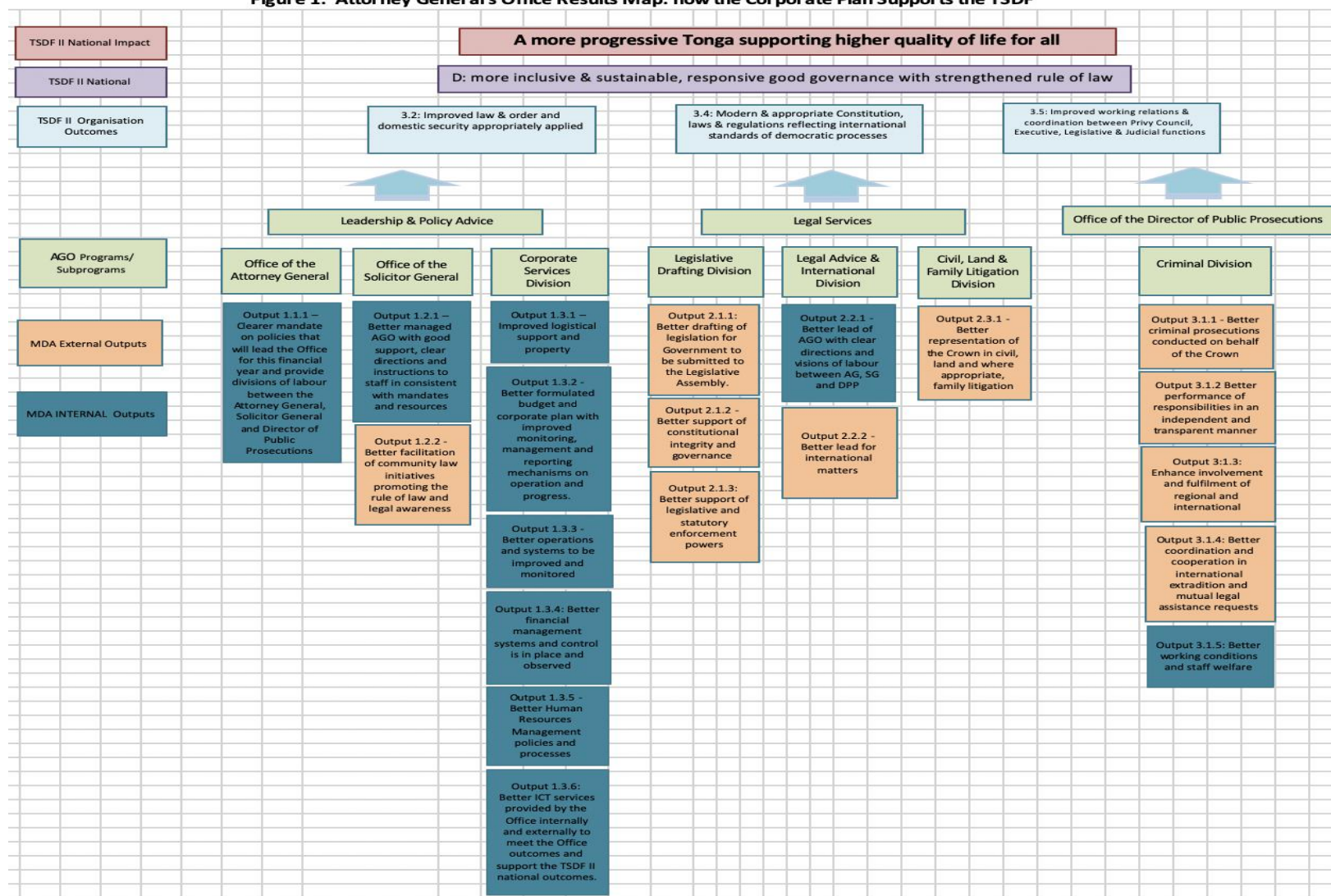
However, it is important to note the Office is a relevant stakeholder when it involves consultations with non-government organisations in Tonga. The Office actively works with development partners, regional and international organisations when they provide technical assistance and training for non-government organisations.

Stakeholders by Relationship to the Attorney General's Office

No.	Stakeholder	Customer of AGO	Supplier to AGO	Partner with AGO	Oversight of AGO
1	His Majesty the King in Privy Council	✓	✓	✓	✓
2	Cabinet	✓	✓	✓	✓
3	Legislative Assembly	✓	✓	✓	✓
4	MDAs	✓	✓	✓	
5	Public Enterprises	✓	✓	✓	
6	Businesses	✓	✓		
7	NSA, CSO	✓	✓	✓	
8	General Public	✓	✓	✓	✓
9	Development Partners	✓	✓	✓	

1.4. Result Map

Figure 1: Attorney General's Office Results Map: how the Corporate Plan Supports the TSDF



AGO Results Map – Discussion

The Results Map reflects the Attorney General's Office organizational external and internal outputs and how it supports the TSDF II organisational outcomes, TSDF II national outcomes and ultimately supporting the TSDF II national impact. The Attorney General's Office is currently undergoing a re-structuring process and this Results Map reflects the new divisions and their relevant outputs. The AGO's outcomes are now classified and delivered by six (6) new divisions. The six divisions are as follows:

- (1) Office of the Attorney General
- (2) Office of the Director of Public Prosecutions
- (3) Legal Advice & International Division
- (4) Civil and Land Litigation
- (5) Legislative Drafting Division
- (6) Corporate Services Division

The Attorney General's Office is currently funded under one main program, the Public Legal Service Program. The Office is now divided into 6 sub-programs, Office of the Attorney General, Office of the Public Prosecutions, Legal Advice & International Division, Civil and Land Litigation, Legislative Drafting division and Corporate Services Division (shown above).

Each program and divisions' outputs contribute to the delivery of AGO's TSDF II Organisational outcomes and supporting the TSDF II National Outcomes. This Corporate Plan will set out each division's internal and external outputs and its contribution for a more progressive Tonga supporting higher quality of life for all.

1.5. TSDFII/SDGs/Regional Frameworks

1.5.1. TSDFII/SDG Impacts and Outcomes Supported by Attorney General's Office Outputs

The Attorney General's Office is classified by TSDF II under the Political Pillar to support National Outcome D which is a more inclusive, sustainable and responsive good governance strengthening the rule of law. Under good governance, the Office is to be accountable, transparent, responsive, inclusive and participatory and follow the rule of law. Under the rule of law, the Office is to ensure accountability of government under the law, clear and modern legal frameworks, enactment, administration and enforcement is inclusive, fair and efficient with easy access to justice.

The Office under the Political Pillar directly supports all the Sustainable Development Goals. **Table 1** illustrates the linkages of the SDGs to the Tonga National Outcomes and the Attorney General's Office mandates.

**Table 1: Linkage of the Sustainable Development Goals to the
Tonga National Outcomes, and the Attorney General's Office ²**

Goals	Sustainable Development Goals	Tonga National Outcomes (TSDFI)	SAMOA Pathway Declaration	Linkage to the Attorney General's Office Outputs
1	End poverty in all its forms everywhere	A, C, F	Clause 6	AGO assists with the national implementation of appropriate social protection systems and measures for all to achieve substantial coverage of the poor and vulnerable.
2	End hunger, achieve food security and improved nutrition and promote sustainable agriculture	A, B, F, E, G	Clause 59	AGO assists with ensuring legislative frameworks are in place to build resilience of the poor and those in vulnerable situations and reduce their exposure and vulnerability to economic, social and environmental shocks and disasters.
3	Ensure healthy lives and promote wellbeing for all ages	C, F, G	Clause 60	AGO assists with ensuring that sufficient legislative frameworks are in place to strengthen the prevention of substance abuse, including narcotic drug abuse and harmful use of alcohol.
4	Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	C	Clause 34	AGO assists with ensuring that sufficient legislative frameworks are in place to ensure equal access for all women and men to affordable education and to ensure that all learners acquire the knowledge and skills needed to promote sustainable development.
5	Achieve gender equality and empower all women and girls	C, D, E, F	Clause 27(h)	AGO assists with ensuring that sufficient legislative frameworks are in place to include gender mainstreaming and inclusion.
6	Ensure availability and sustainable management of water and sanitation for all	F, E, B	Clause 64 & 65	AGO assists to strengthen sound policies and enforceable legislation for the promotion of gender equality and empowerment of all women and girls at all levels.
7	Ensure access to affordable, reliable, sustainable and modern energy for all	E, F	Clause 47 to 50	AGO assists with ensuring that legislative frameworks are in place to strengthen the participation of local communities in improving water and sanitation management.
8	Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	A, E, C, F, G	Clause 23 to 29	AGO assists with ensuring that legislative frameworks are in place to protect labour rights and promote safe and secure working environment for all workers.
9	Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation	E, C, A, F, G	Clause 27(b)	AGO assists with devising and implementing policies to promote sustainable tourism that creates jobs and promotes local culture and products.
10	Reduce inequality within and among countries	G, A, C, G	Clause 6&7	AGO assists with supporting the adoption of policies, especially fiscal, wage and social protection policies to progressively achieve greater equality.
11	Make cities and human settlements inclusive, safe, resilient and sustainable	B, D, E, C, F, G	Clause 30	AGO assists with the strengthening of efforts to protect and safeguard Tonga's cultural and natural heritage.
12	Ensure sustainable consumption and production patterns	A, F, G, C, E	Clause 68&69	AGO assists by supporting policy makers to ensure that legislative frameworks are in place to provide universal access to safe, inclusive and accessible, green and public spaces, in particular for women and children, older person and persons with disabilities.
13	Take urgent action to combat climate change and its impacts	F, C	Clause 31 to 46	AGO assists by supporting the promotion of public procurement practices that are sustainable in accordance with national policies and priorities.
14	Conserve and sustainably use the oceans, seas and	F, E, D	Clause 53 to 58	AGO assists by ensuring that legislative frameworks and efficient prosecutions are in place to regulate harvesting and end overfishing, illegal, unreported and unregulated

² Tonga Strategic Development Framework II 2015-2025 (May 2015) 98.

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	marine resources for sustainable development			<i>fishing and destructive fishing practices and implement science-based management plans. AGO also assist by ensuring that legislative frameworks are in place to conserve coastal and marine communities.</i>
15	Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss	F, D	Clause 94	<i>AGO assists by ensuring that legislative frameworks are in place to combat desertification, restore degraded land and soil, including land affected by desertification, drought and floods.</i>
16	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels.	D	Clause 83 to 86	<i>AGO is in the forefront in promoting the rule of law at the national and international levels and ensuring equal access to justice for all.</i>
17	Strengthen the means of implementation and revitalize the global partnership for sustainable development	G, E, F, C, A	Clause 96 to 101	<i>AGO assists by ensuring that succinct legislative frameworks are in place for the implementation of duty-free and quota-free market access consistent with the World Trade Organization decisions.</i>

1.5.2. GPA, Sector Plans, Regional & Community Development.

AGO supports all the Government Priority Agenda areas by providing excellent legal services with professional integrity. The AGO's mandate is cross-cutting on all Government Priority Areas, as all areas require legislative mechanism for enforcement and legal advice. AGO directly supports the following relevant priorities:

(1) Political Pillar:

No. GPA

1.1.1 Rule of Law (SF: Public Sector System Reform)

1.1.1.2 Attorney General's functions

AGO supports the Rule of Law by providing the following to improve delivery functions:

1.1.1.2.1 Revamp of the existing Legislation to ensure criminal are charged accordingly.

1.1.1.2.2 Need for the Office to establish the following divisions to ensure that the Office mandates are delivered efficiently and accurately –

- Criminal Prosecution Division
- Civil and Land Litigation Division
- Legislation and Policy Division
- International Law Division

1.1.1.2.3 Interpreters

- The Office's mandates require the Office to translate Bills, Regulations, Orders and other subsidiary legislation for the Legislative Assembly and it also requires legal staff to translate legal documents

1.1.1.2.3 Updated legal resources:

As the principal legal advisor to Government, our Office lacks up to date legal resources which assist with legal advice and litigation

1.1.1.4 Revise Immigration Act and relevant legislation

1.1.2. Leadership (SF1: Public Sector System Reform)

1.1.2.1 Training

1.1.2.1.1 NZ and Australia Governments leadership training programs provided to local staff to enhance their capacity.

1.1.2.1.2 Further study opportunities in law, middle management, social welfare

1.1.2.2 Improve mutual communication between Ministers and his staff

1.1.2.2.1 Change mindset of dependency

1.1.2.2.2 Enforcement of PMS criteria

1.1.2.3 Reforms & Improvements in Corporate Services

- PMS
- Office morale
- Corporate Planning & budgeting
- Account
- Capacity building / training
- IT

1.1.2.4 Reforms & Improvements in Leadership & Policy Advice

- Court representation
- Human Rights
- Freedom of Information
- Outreach
- Anti-Corruption

1.1.3 Drugs (SF 3: Combat and address the impacts of illicit drugs)

1.1.3.2 Empowering National Security and Emergency Management

1.1.3.2.1 Drug Taskforce: progressing well with their core role in combating illicit drugs.

1.1.5 Good Governance (SF 1: Public Sector System Reform)

1.1.5.1 Strengthen Enforcement

1.1.5.1.2 Existing policies, legislation, procedures, regulations

1.1.5.1.3 Strengthened implementation

1.1.5.2 Improve leadership and policy advice

1.1.5.2.1 Court representation

1.1.5.2.2 Human Rights

1.1.5.2.5 Anti-Corruption

1.1.5.3.2 Enforcement of PMS criteria

1.1.6 Review of the Political Structure to align with a workable national Parliament Electoral System (SF1: Public Sector System Reform)

1.1.6.1 Review the Ministry of Police Structure e.g. Police Act

1.1.6.3 Amend relevant Acts to reflect the current situation and improve the status quo of the villages and the islands with the political reforms implemented in 2010

(2) Economic Pillar

2.1.1.1.10 Customs strategic measures

- War on illicit drugs in Tonga

(3) Social Pillar

3.1.4 Youth Development

3.1.4.2 Legal Empowerment

3.1.6 Non-communicable Disease (SF 7: Health (NCDs, CDs, UHC)

3.1.6.2 Sin taxes to discourage consumption of unhealthy foods

3.1.6.3 Tax on tapaka Tonga because of high nicotine concentration

(4) Natural Resources & Environment Pillar

4.1.1 Climate Proofing and Resilient

4.1.1.2 National Climate Change Fund Bill

4.1.2 Disaster Risk Management and Early Warning System Development

4.1.2.3 Complete draft review of National Emergency Management Act

4.1.3 Secure and affordable Energy Technology Development (SF5: Support Energy Sector)

4.1.3.1 Tonga Energy Sector Bill is endorsed by Law Reform Committee

4.1.3.8 Formulation of new petroleum legislation to facilitate conducive market environment for all supplier.

4.1.4 Environmental Protection and Sustainability

4.1.4.5 Effective Coordination and Collaborative efforts for the Environment

4.1.5 Healthy Oceans

4.1.5.1 Review current status and impact of use of plastics

4.1.7 Lands & Natural Resources (SF9: Land Tenure System)

4.1.7.3 Further discussions of Maritime boundary especially Fiji and New Zealand around March 2019

- Economic Exclusive Zone (EEZ)

- Continental Shelf: 350 miles

4.1.7.4 Deep sea mining: ongoing research on how to do deep sea mining and has reported that Tonga mineral resources grades between 7-10

(5) Infrastructure and Technology Pillar

5.1.1 Roads (SF 4: Improve Beautification Program (Roads & Infrastructure Development) (Roads Bill and Traffic Bill)

5.1.5.4 Cultural and Heritage sites:

- Paepae 'o Tele'a
- Ha'amonga 'a Maui
- Male'ekula
- Hangaitokelau- Tokomololo
- Hake'anga 'o e lotu
- Houmaniutao Beach Park
- Popua Park
- Sia ko Veiongo
- Combat roaming pigs using biogas
- Public restrooms

5.1.6 Transport (SF 4: Improve Beautification Program (Roads & Infrastructure Development)

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- 5.1.6.1 Improve compliance to all international commitments guiding all mode of transport
 - Implement and address outcomes from Aviation and Maritime Audits which are to be held in 2019
- 5.1.7 Building (SF 4: Improve Beautification Program (Roads and Infrastructure Developments))
- 5.1.7.1 Improve compliance to Building Code and implementation of government major infrastructure projects
 - Complete review of Building Code and its supplementary notes.

AGO external and internal outputs are in line with the Government Priority Agenda.

2. OFFICE OVERVIEW

2.1. Office Outputs Grouped into Divisions/Sub-Programs and Programs

The Attorney General's Office is currently undergoing a re-structuring process and this Plan reflects this new structure.

The Attorney General's Office has one main program (Public Legal Services) which is now divided into six (6) new divisions. The six divisions are as follows –

- (1) Office of the Attorney General
 - (2) Office of the Director of Public Prosecutions – This division is under the direction of the Director of Public Prosecutions and overlooks all criminal proceedings on behalf of the Crown.
 - (3) Legal Advice & International Division
 - (4) Civil and Land Litigation
 - (5) Legislative Drafting Division
 - (6) Corporate Services Division
- These divisions have Division Heads and the Divisions Heads will ultimately report to the Solicitor General.

It is important to highlight that the restructuring of the Office is to fully reflect the Office's main functions and to ensure that the Office delivers its functions in accordance with its vision to provide excellent legal services to His Majesty's Government with professional integrity.

Program	Relevant program/sub-program	Relevant outputs(s)	Activities/ Strategies	Responsible Division
Program 1– Leadership & Policy Advice	Sub-program 1.1– Office of the Attorney General	Output 1.1.1 – Clearer mandate on policies that will lead the Office for this financial year and provide divisions of labour between	(1) Issue legal advice to His Majesty's Cabinet (2) Issue of clear directions and divisions of labour for the Solicitor General and	Office of the Attorney General

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		the Attorney General, Solicitor General and Director of Public Prosecutions	<p>Director of Public Prosecutions</p> <p>(3) Lead weekly Executive mtgs</p> <p>(4) Provide approval for nolle prosequi in criminal cases;</p> <p>(5) Provide approval for funds to be used from the Liability funds to settle civil cases or costs to be paid to parties to a civil case</p>	
	Sub-program 1.2- Office of the Solicitor General	Output 1.2.1 – Better managed AGO with good support, clear directions and instructions to staff in consistent with mandates and resources available.	<p>(1) Submit Corporate Plan to AGO</p> <p>(2) Submit Annual Management Plan to AGO</p> <p>(3) Review & update Standard Operating Procedures</p>	Office of the Solicitor General
		Output 1.2.2 - Better facilitation of community law initiatives promoting the rule of law and legal awareness	<p>(1) Plan & facilitate the annual AGO Law Week Programme</p> <p>(2) Assist MDAs upon request with their public consultations and awareness on draft Bills & Regulations</p>	
	Sub-program 1.3- Corporate Services Division	Output 1.3.1 – Improved logistical support and property management	<p>(1) Provide efficient & reliable transport services</p> <p>(2) Maintain clean working environment</p> <p>(3) Manage vehicle log book</p>	Corporate Services Division
		Output 1.3.2 - Better formulated budget and corporate plan with improved monitoring, management and reporting mechanisms on operation and progress.	<p>(1) Plan and develop a Corporate Plan for every financial year</p> <p>(2) Develop an Annual Management Plan</p> <p>(2) Draft annual reports</p>	

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			(3) Overlook PMS & conduct PMS activities in the Office & submit all PMS related reports.	
		Output 1.3.3 - Better operations and systems to be improved and monitored	(1) Conduct continuous internal trainings for legal & support staff (e.g. Fortnight presentations for legal staff)	
		Output 1.3.4: Better financial management systems and control is in place and observed	(1) Prepare AGO budget to reflect the Corporate Plan (2) Prepare end of month expenditure report (3) Prepare monthly forecast review (4) Process sun system orders & pick up (5) Review salary/wages and submit (6) Prepare vouchers for invoice payments (7) Prepare allowance payments	
		Output 1.3.5 - Better Human Resources Management policies and processes	(1) Implement the PMS system (2) Conduct recruitment process (3) Promote healthy living activities (4) Manage & monitor attendance book	
		Output 1.3.6: Better ICT services provided by the Office internally and externally to meet the Office outcomes and support the TSDF II national outcomes.	(1) Update the Office Criminal, Civil, Family, Land and Public Service Tribunal Case database (2) Update the Office website, social media & general database (3) Conduct inventory check on equipment/assets	

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<p>Program 2 – Legal Services</p>	<p>Sub-program 2.1- Legislative Drafting Division</p>	<p>Output 2.1.1: Better drafting of legislation for Government to be submitted to the Legislative Assembly.</p>	<p>(1) Draft & vet all Government Bills and Regulations</p> <p>(2) Support and implement Cabinet Decisions on legislation.</p> <p>(3) Support and implement Cabinet Decisions on regulations.</p> <p>(4) Support and implement Cabinet Decisions on law reform.</p> <p>(5) Prepare and update Government annual legislative programme of bills and regulations and submit to the Attorney General and Solicitor General</p> <p>(6) Prepare and update Government annual legislative programme of bills and regulations and submit to the Legislative Assembly and relevant MDAs</p> <p>(7) Initiate and facilitate meeting with relevant MDAs to obtain drafting instructions.</p> <p>(8) Review all Drafting Instructions received from relevant MDAs are made in accordance to the Drafting Manual.</p> <p>(9) Ensure that all Government Bills are drafted in a timely manner.</p>	<p>Legislative Drafting Division</p>
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			<p>(10) Vet all Government Bills are vetted in a timely manner.</p> <p>(11) Draft all Government Regulations (including Orders) in timely manner.</p> <p>(12) Draft all Government subsidiary instruments (e.g. Declarations, Exemption Orders) in a timely manner.</p> <p>(13) Prepare annual legislative programme of bills and regulations to be submitted to the Legislative Assembly</p> <p>(14) Facilitate timely Sub-Drafting Committee Meetings</p> <p>(15) Facilitate timely Sub-Translation Committee Meetings</p> <p>(16) Provide secretariat to Cabinet's Law Committee.</p> <p>(17) Instruct and oversee publication and printing of all legislation and regulations.</p> <p>(19) Provide secretariat to Cabinet's Law Committee.</p> <p>(20) Assist MDAs to understand the Drafting Manual</p> <p>(21) Prepare and draft accurate cabinet submissions.</p> <p>(22) Timely submission of Bills to the Legislative Assembly</p> <p>(23) Timely implementation of Cabinet Decisions</p>	
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			<p>approving Bills to be submitted to the Legislative Assembly</p> <p>(24) Timely implementation of Cabinet Decisions approving Regulations to be gazetted in a timely manner.</p> <p>(25) Timely submission of Regulations to Legislative Assembly annually</p> <p>(26) Timely publication and distribution of gazette</p> <p>(27) Assist MDAs in conducting consultations (presentations) (before and after)</p> <p>(28) Assist MDAs in presenting to the Legislative Assembly</p> <p>(29) Timely submissions to the Legislative Assembly</p> <p>(30) Timely submission to PC for RA</p> <p>(31) Timely implementation of PC Decisions (or refuse RA)</p> <p>(32) Coordinate meeting with PC and Cabinet</p> <p>(33) Format legislation</p> <p>(34) Translate legislation</p> <p>(35) Compile Glossary list</p> <p>(36) Proof read</p> <p>(37) Translate subcommittee</p> <p>(38) Compile legislation database</p> <p>(39) Translate bills and regulations</p>	
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		Output 2.1.2 - Better support of constitutional integrity and governance	Provide legal advice on constitutional amendments & governance.	Legislative Drafting Division
		Output 2.1.3: Better support of legislative and statutory enforcement powers	(1) Conduct meetings with Attorney General, Solicitor General and staff & relevant MDAs (if necessary) (2) Conduct LDD weekly team meeting	Legislative Drafting Division
	Sub-program 2.2 – Legal Advice & International Division	Output 2.2.1 - Better lead of AGO with clear directions and visions of labour between AG, SG and DPP	(1) Initiate coordination with other Ministries to achieve the alignment of policy, process and outcomes for whole of Government objectives (2) Provide legal advice upon MDAs request (3) Provide legal advice on constitutional amendments and governance (4) Conduct meetings with AG, SG, staff and MDAs (5) Conduct Meetings with groups outside OF Government (6) Participate in statutory established committees and tribunals (7) Participate in ad-hoc committees (8) Participate in cabinet designated task forces or committees	Legal Advice & International Division
		Output 2.2.2 - Better lead for international matters	(1) Lead and assist in international negotiations and legal representations (2) Lead and assist in domestic negotiations and legal representations.	Legal Advice and International Division

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	Sub-program 2.3 - Civil, Land & Family Litigation	Output 2.3.1 - Better representation of the Crown in civil, land and where appropriate, family litigation	(1) Represent the Crown in all civil matters (2) Represent the Crown in all land matters (3) Represent the Crown in all family matters (4) Provide Cabinet Decisions on instructions to act for Government implemented on time. (5) Obtain instructions from Ministries (6) Drafting Statement of Defence (7) Drafting List of Documents & compiling Document bundles (9) Drafting GAL reports (10) Conduct Home visit assessments and correspondences (11) Report back to relevant MDAs (12) Report back on GAL reports (13) Implement and comply with Court Orders (14) Conduct civil/land trials (15) attend all civil/land preliminary proceedings (16) Conduct trainings with MLNR (17) Report back on costs	Civil, Land and Family Litigation Division
Program 3 – Office of the Director of Public Prosecutions	Sub-program 3.1- Criminal Division	Output 3.1.1 - Better criminal prosecutions conducted on behalf of the Crown (His Majesty the King and the Community at large)	(1) Conduct criminal prosecutions in the Magistrate's Court representing the Crown (2) Conduct Police Trainings	Criminal Division

			<p>(3) Review of Professional Standard Unit Complaints</p> <p>(4) Advise Police on ongoing investigations</p> <p>(5) Prepare briefs for summary matters with recommendations to –</p> <p>(a) Prosecute</p> <p>(b) Offer no evidence</p> <p>(c) Enter nolle prosequi</p> <p>(6) Draft Criminal Summons</p> <p>(7) Conduct trials in the summary jurisdiction for any offence</p> <p>(8) Conduct all section 35 trials in the summary jurisdiction of the Magistrates Court</p> <p>(9) Prepare sentencing submissions</p> <p>(10) Magistrates Court (Preliminary Inquiry Jurisdiction)</p> <p>Prepare briefs for indictable matters with recommendation to –</p> <p>(a) Prosecute and jurisdiction of prosecution</p> <p>(b) Offer no evidence</p> <p>(c) Enter nolle prosequi</p> <p>(11) Preparation of Committal papers</p> <p>(12) Dealing with no case to answer submissions</p> <p>(13) Draft the criminal summons</p> <p>(14) Appear for committals in Éua</p> <p>(15) Supreme Court (Appellate Jurisdiction)</p>	
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			<p>Review decisions of Magistrates for appeal to Supreme Court</p> <p>(16) Draft Notice of Appeal or Opposition</p> <p>(17) Prepare submissions for appeal</p> <p>(18) Supreme Court (Criminal Jurisdiction)</p> <p>Prepare Indictments for approval</p> <p>(19) Prepare Summary of Facts for approval (both versions)</p> <p>(20) Conduct trials in less complex, complex, more complex and very complex offences as sole Prosecutor</p> <p>(21) Junior Prosecutor in trials for highly complex offences</p> <p>(22) Lead Prosecutor in judge and jury trials</p> <p>(23) Prepare sentencing submissions in accordance with Practice Direction 1 of 2017</p> <p>(24) Attend the Supreme Court circuits in 'Eua, Ha'apai, Vava'u and the Niua's</p> <p>Court of Appeal (Criminal Jurisdiction)</p> <p>(25) Review decisions from Supreme Court and recommend for Appeal</p> <p>(26) Draft Notice of Appeal and Opposition for Approval</p> <p>(27) Prepare Submissions</p>	
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			<p>(28) Junior Prosecutor to Director of Public Prosecutions in Court of Appeal Matters</p> <p>(29) Legal Research</p> <p>(30) Court Appearances (Mentions, Arraignments, Pre-Trial Conferences, Trial, Verdict, Hearing, Sentencing)</p> <p>(31) Dealing with Bail Applications</p> <p>(32) Translation of Indictments, Summary of Facts, Record of Interviews, Investigation Diaries, Witness Statements and other relevant Court Documents</p> <p>(33) Reporting to Police all closed criminal matters</p> <p>(34) Correspondence with Courts, Police and MDA's</p> <p>(35) Proper and accurate file noting of files</p> <p>(36) Representing the Office in local, regional and international meetings</p>	
		Output 3.1.2 Better performance of responsibilities in an independent and transparent manner	<p>(1) Prepare duty roster for Crown Prosecutor to appear in Magistrate's Court weekly</p> <p>(2) Distribute case lists, judgements, decisions, and court orders.</p> <p>(4) Improve reporting requirements to relevant MDAs</p> <p>(5) Conduct briefing to Prosecutor of important legal issues</p>	Criminal Division

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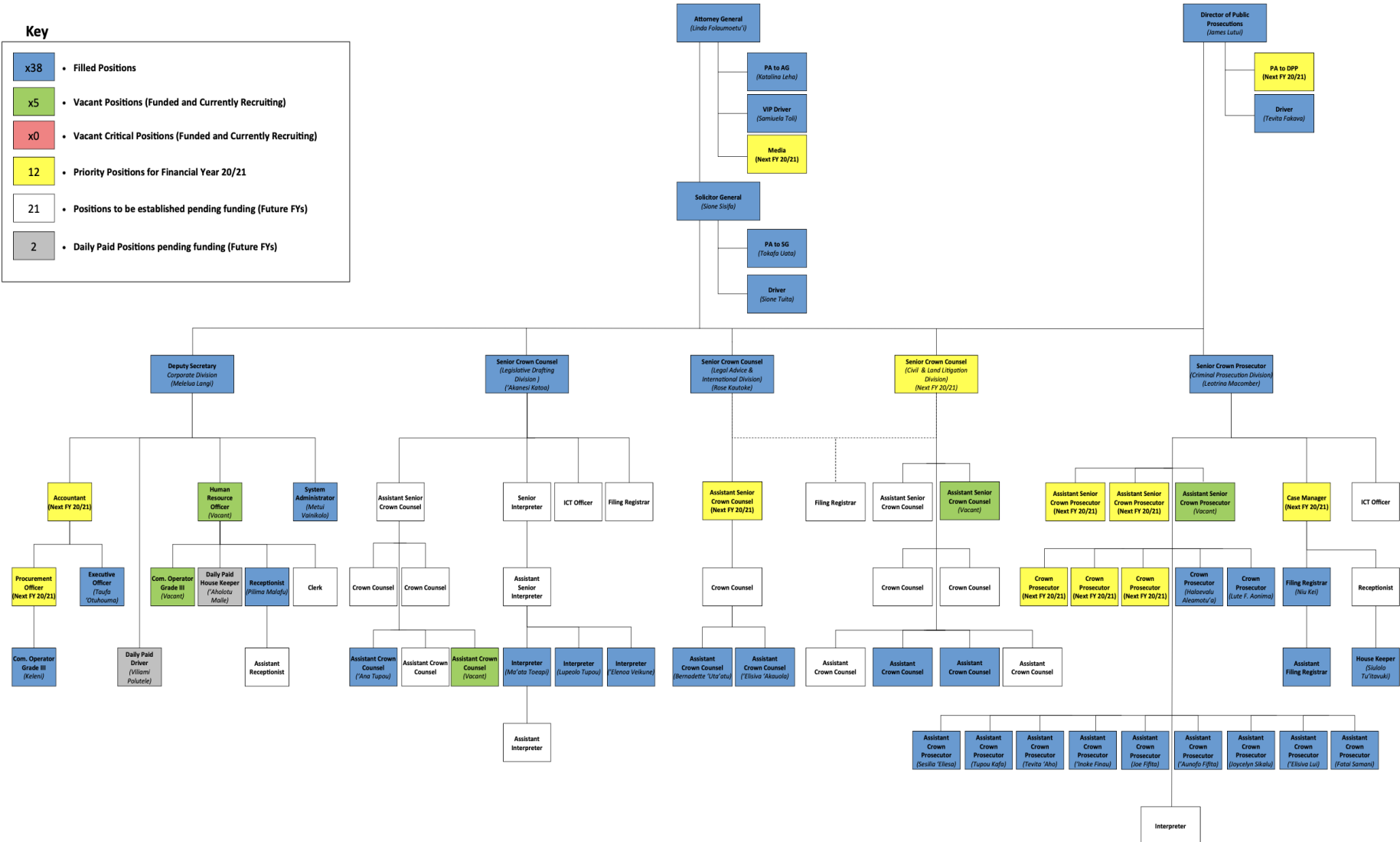
			<p>(6) Update sentencing database</p> <p>(7) Enhance cooperation with Police i.e. training, pre-investigation, investigation</p> <p>(8) Submit reports from Crown Prosecutor to DPP</p>	
		Output 3:1.3: Enhance involvement and fulfilment of regional and international obligations	<p>(1) Asset Recovery under the Money Laundering and Proceeds of Crime Act</p> <p>(2) Monitor the Forfeited and Confiscated Assets Fund</p> <p>(3) Participate in Taskforce established under the Joint Law Enforcement Agencies Committee</p> <p>(4) Assist in conducting Prosecution Training with relevant MDA's</p> <p>(5) Recommend amendments to relevant legislation</p>	Criminal Division
		Output 3.1.4: Better coordination and cooperation in international extradition and mutual legal assistance requests	<p>(1) Participate in the Tonga Law Enforcement Agencies Committee and Taskforce</p> <p>(2) Enhance coordination with the transnational crimes unit (TCU) and the financial intelligence unit</p>	Criminal Division
		Output 3.1.5: Better working conditions and staff welfare	<p>(1) Embedding of a Police Officer for service of documents</p> <p>(2) Briefing of witnesses</p> <p>(3) Drafting victim impact reports</p> <p>(4) Updating of victims, complainants and family of deceased person of status of their matters</p>	Criminal Division

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			(5) Liaise with the Women and Children Crisis Centre and the Tonga National Centre for Women and Children where appropriate	
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2.2. Attorney General's Office Organizational Revised Structure



AGO Organizational Structure - Priority and comments

The Attorney General provides the overall leadership to the Office. The current Attorney General was appointed and assumed duty in the position on 4 June 2019. This is the first substantive Attorney General since 2014. The new Director of Public Prosecutions was also appointed and assumed duty in the position on 6 January 2020. This is after the position was vacant since April 2019.

Due to the new leadership in the Office, the Office is currently undergoing a re-structuring process which is reflected in the revised Organizational structure above.

Since the establishment of the Crown Law Department in 1988, its statutory roles under different legislation has expanded. There is also an increase in the corporate and human resource requirements from the Ministry of Finance, Office of the Public Service Commission and the Planning Division of the Prime Minister's Office. As a result of these substantial changes and developments, the current structure of the Office must be revised to ensure that the Office effectively delivers all of its mandates. The current structure of the Office did not have any divisions, but the new structure introduces 6 new divisions. They are as follows-

- (1) Attorney General's Office
- (2) Office of the Director of Public Prosecutions
- (3) Civil and Land Litigation Division
- (4) Legal Advice and International Division
- (5) Legislative Drafting Division
- (6) Corporate Services Division

The Civil and Land Litigation Division, Legal Advice and International Division, Legislative Drafting Division and Corporate Division will be overlooked by the Solicitor General. The Criminal Division will be overlooked by the Director of Public Prosecutions and all the divisions will be under the Attorney General.

The revised organizational structure reflects what the Attorney General's Office ultimately hopes to achieve in the future. Please find below priority positions the Office has identified as critical positions for the next financial year. It is important to note that once the pending amendment to the Constitution of Tonga is enacted, the Office of the Director of Public Prosecutions will be established. The Office of the Director of Public Prosecutions will be a separate Office from the Attorney General's Office, but still sharing the Corporate Services.

This separation is to ensure independence of the Office of the Director of Public Prosecutions from the Attorney General's Office, especially when the Office of the Director of Public Prosecutions will prosecute clients of the Attorney General's Office or staff of the Attorney General's Office.

The Director of Public Prosecutions will then report activities to the Attorney General, but the Director of Public Prosecutions will not be under the direction of the Attorney General. Hence the Director of Public Prosecutions will be a constitutional body like the Attorney General. The organizational structure also introduces new critical positions that the Office hopes to establish in the next financial year.

Priority Positions for the next Financial Year 2020/21

Taking into account the organizational restructure in the Office, the Office would like to indicate twelve (12) critical priority positions that the Office would like to establish for the next financial year. The positions are as follows:

- (1) Senior Crown Counsel (Civil and Land Litigation Division)
- (2) Assistant Senior Crown Counsel (Legal Advice and International Division)
- (3) Assistant Senior Crown Prosecutor (x2) (Office of the Director of Public Prosecutions)
- (4) Crown Prosecutor (x3) (Office of the Director of Public Prosecutions)
- (5) PA to DPP
- (6) Accountant
- (7) Procurement Officer
- (8) Media and Communication Officer
- (9) Case Manager

Please find below justifications as to why these positions are a priority for our Office.

III JUSTIFICATION FOR CRITICAL POSITIONS FOR NEXT FINANCIAL YEAR

(1) Senior Crown Counsel (Civil and Land Litigation Division)

- (a) This position is currently overlooked by the Solicitor General, who represents Government in all civil and land cases support by two Senior Crown Counsels and 3 Assistant Crown Counsels.
- (b) It is very important for the Office to have a Senior person to overlook this division to ensure that all submissions and documentary requirements are prepared in a timely manner, as costs to government can be imposed if such requirements are not met.
- (c) In addition, the implications of costs and damages imposed on government if a civil case is not successful can be very costly for Government, hence in order to keep costs at a minimum, we must establish this position.

(2) Assistant Senior Crown Counsel (Legal Advice and International Division)

- (a) The Attorney General's Office is the Government's principal legal advisor. As principal legal advisor, it advises all Ministries, Departments and Agencies of Government.

- (b) This includes the legal advice on the interpretation of provisions of the law, resolution of issues amongst Ministries with overlaps in mandates or work, vetting and drafting legal agreements and documents for Ministries with other government Ministries or domestic and international non-government organizations. In addition to this, the international law division requires assisting Ministries and Government in ongoing multilateral and bilateral negotiations (treaty making), the review of draft declarations and treaties and advising Government on such, the implementation of international conventions and drafting of ratifications if needed, drafting interventions for international engagements, amongst others. Hence the Office receives an increasing number of requests for legal advice, this includes legal advice and international law requests.
- (c) The Office issued 138 legal advice last year to different Ministries, and this was issued in addition to all its other work. Hence there is a need to have a specialized assistant to a Senior Crown Counsel for all Legal Advice and International matters.
- (d) This will also address the backlog in legal advice issues in the Office and allow the Ministries to receive their requests in a timely manner. In addition to this, the International Law Division will need to finalize the Tonga Treaty Collection. This collection will assist firstly, Attorney General's in its legal advice work. It will also assist Government's efforts in determining priorities and memberships, particularly when it comes to the payment of membership. This work is to be undertaken in collaboration with Ministry of Foreign Affairs and Ministry of Finance and National Planning.

(3) Assistant Senior Crown Prosecutor (x2) (Office of the Director of Public Prosecutions)

- (a) There is a need for these positions to be established within this Division to reflect extensive experience of Prosecutors and to allow staff a clear career path in this office.

(4) Crown Prosecutor (x3) (Office of the Director of Public Prosecutions)

- (a) The Office of the Director of Public Prosecutions conduct 100 plus prosecutions annually, and there is need to create more crown prosecutor positions to retain the staff and their technical knowledge in the Office.

(5) PA to DPP (Office of the Director of Public Prosecutions)

- (a) The new Director of Public Prosecutions will be commencing duty in January 2020, hence there is a need to urgently employ a Personal Assistant for the DPP to assist and overlook the DPP's directions and files.

(6) Accountant

- (a) Taking into account all the changes in the Office, there is a need for an Accountant to overlook the financial matters in the Office.
- (b) This position will focus on the following activities-
 - (i) Preparation, implementation and monitoring and evaluation of the Annual Budget, Corporate Plan, Annual report, purchase orders, payments of expenses, maintenance of votes

- (ii) To ensure compliance of the office budget performance against the Public Financial Management Act, Treasury Instructions and other relevant Acts, Regulations and Financial Instructions
- (iii) Preparation of relevant reports and respond to inquiries from Finance and other relevant stakeholders.

(7) Procurement Officer

- (a) This position will focus on the following activities –
 - (i) Assist the Accountant with preparation of the Annual Budget.
 - (ii) Assist the Accountant with preparation of annual reports, purchase orders and payments of expenses
 - (iii) Assist Accountant in maintenance of budget vote.
 - (iv) Ensure that purchase orders are delivered in a timely manner.
 - (v) Conduct all office procurement activities.
 - (vi) Assist in preparation of relevant reports and respond to inquiries
- (b) This is a result of an initiative from the Ministry of Finance on the importance that all Government Ministries should have an assigned procurement officer who will focus mainly ensuring the procurement process in the office is met.

(8) Case Manager

- (a) This position will focus on the following activities -
 - (i) Ensure all criminal files given to the Attorney General's Office is dealt with in a timely manner.
 - (ii) Ensure all civil and land matters (files) given to the Attorney General's Office is dealt with in a timely manner.
 - (iii) Ensure all family files (Legal Guardianship Order, Letters of Adoption, Custody Orders) given to the Attorney General's Office
 - (iv) Ensure all files received from relevant statutory bodies that the Attorney General's Office is a part of is received and dealt with in a timely manner.
 - (v) Ensure all legal advice issued by the Director of Public Prosecutions is filed in the appropriate manner.
 - (vi) Maintain and overlook the Office case management database and ensure that it is updated daily.
 - (vii) Maintain and update statistics for the annual reports
 - (viii) Manage Counsels to ensure that the files assigned to them are dealt with in a timely manner.
 - (ix) Maintain a Database and archives of all Litigation files for reference and research.
- (b) This position is very important for the Office of the Director of Public Prosecutions to ensure that all the criminal cases in the Office is properly managed and to ensure that all due dates, submission and deadlines to the Court is met.

(9) Media and Communication Officer (Band K)

- (a)** There has never been a Media and Communication position at AGO Office since its inception. However with recent developments especially with social media AGO urgently needs to engage a person to plan and strategize a media and communication plan so that AGO refers to.
- (b)** People are very vocal about a lot of legal issues. There needs to be a person from AGO to listen, read and engage with media outlets in giving out the correct information. There needs to be a plan to counter or fend off “fake news” because if it is not dealt with a lot of damage can be created. A professional person is urgently required to advise the AG on issues she needs to speak on through media conferences or reporters to clarify issues that are required for public interest.

Outputs

- (c)** Outreach programs like “Law week” needs to be coordinated and managed well and this can only be carried out by a person that is wholly dedicated to such work. The more we make our selves visible and clarify our roles to the public, the better understanding the public will have of us. Presently the Attorney General directly deals with all the media enquiries in the Office. Hence there is an urgent need for an assigned person to deal with these media issues to ensure the public receives the correct information.
- (d)** Managing our website and social media platforms like Facebook, Twitter and the likes are crucial roles that this Officer will be dedicated to. Making sure that there are instantaneous responses to queries through these platforms are crucial for transparency purposes. Having a person to strictly manage these tools is an indicator to the public that we are seriously considering their views and being responsive to them will build up more confidence in AGO.
- (e)** This critical position will address an output of the Office that needs a lot of assistance and that is facilitating community legal initiatives. This role will be vital for the promotion of the roles of the Office and it will foster the relationship of the Office and the Public.

2.3. Summary of the Attorney General's Office Planned Major Reforms

The major change in the AGO's recurrent budget allocation for the FY 2020/21 comprise of the funding for new proposals and identified critical gaps to address the performance gaps of the Office. The new proposals/identified gaps including resources to fund the activities of the new mandates added to the Office and to reflect the office re-structure -

- (1)** Establishment of one Senior Crown Counsel (deputy level) positions to overlook Civil & Land Litigation and the International Law in correspondence to GPA 1.1.1.2.2 (Rule of Law - SF1: Public Sector System Reform).

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To date the Office only has one Senior Crown Counsel Position, however as a result of the increasing office mandates & roles, there is a critical need to establish two new Senior Crown Counsels (deputy level positions) to ensure the efficient delivery of the Office's Criminal Prosecutions, Civil and Land Matters and International mandates.

- (2) Assist Tonga Police Drugs Task Force with legal advice on enforcement matters in relation combatting the impacts of illicit drugs.
- (3) Prosecute illicit drugs offenders in the Courts of Tonga.
- (4) Establishment of a specific corporate division to adequately support the Office's delivery of its internal management outputs.

The Office to date has never had a specific Corporate Division, however in response to the Office's commitment to the PMS & other Human Resource requirements from the Office of the Public Service Commission, there is a need for the Office to establish a Corporate Division to assist in overlooking these issues.

- (5) Recruitment of more interpreters to translate legal documents.

The Office continues to struggle to recruit and maintain interpreters in the Office. There is an increasing demand for interpreters to translate Bills, Regulations and other legal documents.

- (6) Updated legal resources such as subscribing to legal websites to assist with legal research

In order to improve the Office productivity and quality in delivering legal service to Government, the Office needs up to date legal resources (both online materials and legal text books).

- (7) Funding internal and external trainings for legal and support staff.
- (8) Procurement of legal experts to provide second expert legal opinions required by the AGO.
- (9) Hosting of regional/ international meetings with agendas that support the AGO's organizational outcomes.
- (10) Settlement of outstanding claims from pending civil claims against the Government to be paid from the Government Liability Vote
- (11) Funding for the following critical positions -
 - (a) Senior Crown Counsel (Civil and Land Litigation Division)
 - (b) Assistant Senior Crown Counsel (Legal Advice and International Division)
 - (c) Assistant Senior Crown Prosecutor (x2) (Office of the Director of Public Prosecutions)
 - (d) Crown Prosecutor (x3) (Office of the Director of Public Prosecutions)
 - (e) PA to DPP
 - (f) Accountant
 - (g) Procurement Officer
 - (h) Media and Communication Officer
 - (i) Case Manager

No.	Key Reforms	Detailed Activities
PROGRAM 1 – LEADERSHIP AND POLICY ADVICE		
Sub-program 1.1 : Office of the Attorney General		

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Oversight of all operations of the Office is through the Attorney General.		
1	Recruitment of a Media and Communication Officer (Band K)	<ul style="list-style-type: none"> ▪ This critical position will address an output of the Office that needs a lot of assistance and that is facilitating community legal initiatives. This role will be vital for the promotion of the roles of the Office and it will foster the relationship of the Office and the Public.
Sub-program 1.2 – Office of the Solicitor General		
Overall management of the Attorney General's Office operations		
1	Management of new divisions	Six (6) new divisions are established in this financial year and the Solicitor General is tasked to effectively manage all activities and programs to ensure effective and high quality results
Sub-program 1.3- Corporate Services Division		
With increase in workload comes the need to recruit qualified staff to produce high quality results. A budget increase is required to provide sufficient resources and equipment for staff. The additional staffing needed in this division will assist with efficiency and improved standard of work.		
1	Recruitment of an Accountant	<ul style="list-style-type: none"> • Taking into account all the changes in the Office, there is a need for an Accountant to overlook the financial matters in the Office. • This position will focus on the following activities- <ul style="list-style-type: none"> ○ Preparation, implementation and monitoring and evaluation of the Annual Budget, Corporate Plan, Annual report, purchase orders, payments of expenses, maintenance of votes ○ To ensure compliance of the office budget performance against the Public Financial Management Act, Treasury Instructions and other relevant Acts, Regulations and Financial Instructions ○ Preparation of relevant reports and respond to inquiries from Finance and other relevant stakeholders.
2	Recruitment of a Procurement Officer	<ul style="list-style-type: none"> • This position will focus on the following activities – <ul style="list-style-type: none"> ○ Assist the Accountant with preparation of the Annual Budget. ○ Assist the Accountant with preparation of annual reports, purchase orders and payments of expenses ○ Assist Accountant in maintenance of budget vote. ○ Ensure that purchase orders are delivered in a timely manner. ○ Conduct all office procurement activities. ○ Assist in preparation of relevant reports and respond to inquires ○ This is a result of an initiative from the Ministry of Finance on the importance that all Government Ministries should have an assigned procurement

		officer who will focus mainly ensuring the procurement process in the office is met.
PROGRAM 2 – LEGAL SERVICES		
Sub-program 2.1- Legislative Drafting Division		
Conduct legislative drafting		
1	Increased in Salaries of Solicitor General's staff vote	<ul style="list-style-type: none"> ▪ Increased salaries vote to cater for the establishment of the following divisions in the Office: <ul style="list-style-type: none"> ○ Increase the number of Interpreters (daily paid and permanent interpreters) in the Office to address the limited number of translators to translate bills, regulations and legal documents. This is in correspondence to GPA 1.1.1.2.3 (SF 1: Public Sector System Reform).
2	Increased overtime vote for Solicitor General staff	<ul style="list-style-type: none"> ▪ Due to the volume of work and the limited staff in this Division, the time dedicated for the work to be done, and the need for legal work to be carried out, and completed in a timely manner, there is a need for Solicitor General's staff to work overtime and be paid accordingly.
3	Increased training and conference vote due to much needed continued legal education for legal staff of the Solicitor General's Office	<ul style="list-style-type: none"> ▪ The Office invites other public lawyers to participate in the lawyers' fortnight in-house presentations. This increase in vote is to cater for the printing of materials for the lawyers and refreshments. ▪ Continue to fund the attendance of Crown Counsels to the Postgraduate Diploma Program in Legislative Drafting (PDLD). ▪ Funding for Crown Counsels to attend other drafting courses in the United Kingdom to enhance Counsel's skills in this area.
4	Law Consolidation publication	<ul style="list-style-type: none"> ▪ Law Consolidation project publication in accordance to Cabinet Decision No. 755 of 31 August 2018. ▪ The publication of the Law Consolidation Project is very important for the rule of law. The last Consolidation of the Tongan laws was in 1988 and this project is long overdue. ▪ The Project will be an annual/bi-annual task and will require time and resources
Sub –program 2.2 – Legal Advice & International Division		

Provide legal advice and liaise with international/regional agencies on behalf of government		
1	Assistant Senior Crown Counsel (Legal Advice and International Division)	<ul style="list-style-type: none"> The Attorney General's Office is the Government's principal legal advisor. Hence the Office receives an increasing number of requests for legal advice, this includes legal advice on legal issues, vetting of contracts, vetting of international conventions and so forth. The Office issued 138 legal advice last year to different Ministries, and this was issued in addition to all its other work. Hence there is a need to have a specialized assistant to a Senior Crown Counsel for all Legal Advice and International matters. This will also address the backlog in legal advice issues in the Office and allow the Ministries to receive their requests in a timely manner.
2	Increase in consultation fees vote due to the need for second expert legal opinions required by the AGO	<ul style="list-style-type: none"> From time to time pursuant to directions by the Attorney General in pursuance of his legal role, legal consultants are required to provide a secondary expert opinion to support the legal advice issued from the AGO/ or to assist in a specialized area of law, if required by the AG.
3	Legal Resources for the Office	<ul style="list-style-type: none"> Increase vote to order up to date legal resources, as the Principal Legal Advisor to Government, our Office needs to get the most up to date legal resources. Legal resources include access to legal research websites and books in order to enhance the work of AGO in all areas of law. This is in correspondence to GPA 1.1.2.4.
Sub-program 2.3 - Civil, Land and Family Litigation		
Conduct civil, land and family litigation cases		
1	Senior Crown Counsel (Civil and Land Litigation)	<ul style="list-style-type: none"> This position is currently overlooked by the Solicitor General, who represents Government in all civil and land cases support by two Senior Crown Counsels and 3 Assistant Crown Counsels. Establishment of one Senior Crown Counsel (deputy level) positions to overlook Civil & Land Litigation and the International Law in correspondence to GPA 1.1.1.2.2 (Rule of Law - SF1: Public Sector System Reform).

PROGRAM 3 – Office of the Director of Public Prosecutions		
Sub-program 3.1 – Criminal Division		
Conduct criminal cases		
1	Recruitment of Assistant Senior Crown Prosecutors (x2)	<ul style="list-style-type: none"> ▪ The Criminal Division requires professional legal staff that have extensive experience and knowledge to manage and prosecute cases efficiently and effectively
2	Recruitment of Crown Prosecutors (x3)	<ul style="list-style-type: none"> ▪ The Office of the Director of Public Prosecutions conduct 100 plus prosecutions annually, and there is need to create more crown prosecutor positions to retain the staff and their technical knowledge in the Office.
3	Recruitment of Case Manager	<ul style="list-style-type: none"> • This position will focus on the following activities – <ul style="list-style-type: none"> ○ Ensure all criminal files given to the Attorney General's Office is dealt with in a timely manner. ○ Ensure all civil and land matters (files) given to the Attorney General's Office is dealt with in a timely manner. ○ Ensure all family files (Legal Guardianship Order, Letters of Adoption, Custody Orders) given to the Attorney General's Office ○ Ensure all files received from relevant statutory bodies that the Attorney General's Office is a part of is received and dealt with in a timely manner. ○ Ensure all legal advice issued by the Director of Public Prosecutions is filed in the appropriate manner. ○ Maintain and overlook the Office case management database and ensure that it is updated daily. ○ Maintain and update statistics for the annual reports ○ Manage Counsels to ensure that the files assigned to them are dealt with in a timely manner. ○ Maintain a Database and archives of all Litigation files for reference and research. • This position is very important for the Office of the Director of Public Prosecutions to ensure that all the criminal cases in the Office is properly managed and to ensure that all due dates, submission and deadlines to the Court is met.

4	Recruitment of a PA to DPP	<ul style="list-style-type: none">▪ The new Director of Public Prosecutions will be commencing duty in January 2020, hence there is a need to urgently employ a Personal Assistant for the DPP to assist and overlook the DPP's directions and files.
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3. MINISTRY BUDGET AND STAFFING

Ministry Budget by Recurrent, Development and item (\$ m)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	1.67	1.67	1.67
Unestablished Staff (11xx)	.06	.06	.06
Travel and Communication(12xx)	.31	.31	.31
Maintenance & Operations(13xx)	.11	.11	.11
Purchase of goods Services(14xx)	1.24	1.24	1.24
Assets(20xx)	.11	.11	.11
Total Ministry Recurrent Expenditure (\$ M)	3.5	3.5	3.5

Figure 1 Ministry total budget

Notes:

1. Established and Unestablished staff is all expenditures under CAT 10 and 11
2. Ministry Operational Costs is for Program 1, 2, 3 all expenditures under CATs 12, 13, 14.
3. Assets is expenditures under CAT 20

Ministry Total Staff by Key Category

Category	2020-21	2021-22	2022-23
Established Staff			
Executive Officer(level 0-2)	6	6	6
Professional Staff(level 3-9)	20	20	20
Other Staff(level 9A-14A)	15	15	15
Total Established Staff	41	41	41
Unestablished Staff	6	6	6
Total Staff	47	47	47

Total			
Recurrent	1.29	1.29	1.29
Costs (\$ m)			

Figure 2 Ministry total staff by key category

Notes:

1. These based on the recurrent ministry costs(excluding the services on behalf of government)
2. For the year 2016/17 to 2020/21, the staff numbers also include vacant position for which fund was provided in the 2016/17 to 2020/21 estimates.

4. AGO PROGRAM AND THEIR SUB-PROGRAMS

4.1. Program 1 - Leadership and Policy Advice

The Leadership and Policy Advice program is administered by the Offices of the Attorney General, Solicitor General who provide both external legal advice and guidance to all Government ministries, departments and agencies in Tonga. The Solicitor General leads and oversees the development, management and implementation of the internal outputs of the AGO programs and sub-programs.

Program 1 (Leadership and Policy Advice) consists of 3 sub-programs –

- (1) Sub-program 1.1: Office of the Attorney General
- (2) Sub-program 1.2: Office of the Solicitor General
- (3) Sub-program 1.3: Corporate Services Divisions

4.2. Sub-program 1.1: Office of the Attorney General

Total Staff by Key Category Sub-Program 1.1(\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.25	.25	.25
Unestablished Staff (11xx)	.02	.02	.02
Travel and Communication(12xx)	.07	.07	.07
Maintenance & Operations(13xx)	.02	.02	.02
Purchase of goods Services(14xx)	.04	.04	.04
Assets(20xx)	.02	.02	.02
Total Recurrent Expenditure Sub-Program _1.1 (\$ M)	3.5	3.5	3.5

Figure 3: Sub-program 1.1: Office of the Attorney General total expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New

- This is the first time a separate sub-program is established as the Office of the Attorney General. There was no separate sub-program for the Attorney General in the last corporate plan.
- The Office is proposing to establish a Media and Communications Officer (Band K) to plan and strategize a media and communication plan for the Attorney General's Office.

Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.21	.21	.21
Executive Officer(level 0-2)	1	1	1
Professional Staff(level 3-9)	1	1	1
Other Staff(level 9A-14A)	1	1	1
Total Established Staff	3	3	3
Unestablished Staff	2	2	2
Total Staff	5	5	5

Figure 4: Sub-program 1.1 Office of the Attorney General total staff by key category

Reasons for changes

- This is the first time a separate sub-program is established as the Office of the Attorney General. There was no separate sub-program for the Attorney General in the last corporate plan.
- The Office is proposing to establish a Media and Communications Officer (Band K) to plan and strategize a media and communication plan for the Attorney General's Office.

Division(s)/Subprograms Responsible

To ensure the efficient management and efficient delivery of the Office's outputs, the Office needs clear, consistent leadership from the Attorney General with a clear division of labour between the roles of the Attorney General (Leadership), the Solicitor General (Management) and the Director of Public Prosecutions (Management).

The main function of the Office is to provide legal advice to His Majesty's Cabinet, represent Government in all land and civil litigation, and conduct all criminal prosecutions and legislative drafting services to Government.

The Office of the Attorney General is the main channel for the overall distribution of the Office's mandates, in particular the delivery of services to high level policy stakeholders such as Privy Council, His Majesty's Cabinet, Legislative Assembly, Courts of Tonga, Diplomatic Corp, development partners and relevant international and regional organisations. This work is supported by the all the divisions who channel all the Office activities at their appropriate levels.

Outputs

Output 1.1.1 – Clearer directions and divisions of labour between the Attorney General, Solicitor General and Director of Public Prosecutions					SDG/TSDF	
Activity	KPIs	2019/20 (baseline)	2020/21	2021/22	TARGETS #	INDICATORS #
(1) Issue legal advice to His Majesty's Cabinet	(1) Percentage of the implementation of Cabinet Decisions.	50	50	50	16.3	16.3.2
(2) Issue of clear directions and divisions of labour for the Solicitor General and Director of Public Prosecutions	(1) Accuracy of clear directions and divisions of labor to SG andf DPP	85%	85%	85%	16.3	16.3.2

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(3)	Lead weekly meetings	Number of weekly meetings conducted	48	48	48	16.3	16.3.2
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4.3. Sub-program 1.2: Office of the Solicitor General

Total Staff by Key Category Sub-Program 1.2 (\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.111	.111	.111
Unestablished Staff (11xx)	.006	.006	.006
Travel and Communication(12xx)	.057	.057	.057
Maintenance & Operations(13xx)	.019	.019	.019
Purchase of goods Services(14xx)	.019	.019	.019
Assets(20xx)	.007	.007	.007
Total Recurrent Expenditure	.825	.825	.825
Sub-Program _1.2 (\$ M)			

Figure 5: Sub-program 1.2: Office of the Solicitor General total expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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- This is the first time a separate sub-program is established as the Office of the Solicitor General. There was no separate sub-program for the Solicitor General in the last corporate plan.

Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.09	.09	.09
Executive Officer(level 0-2)	1	1	1
Professional Staff(level 3-9)			
Other Staff(level 9A-14A)	2	2	2
Total Established Staff	3	3	3
Unestablished Staff	1	1	1
Total Staff	4	4	4

Figure 6: Sub-program 1.2: Office of the Solicitor General total staff by key category

Reasons for changes

- As the Solicitor General is responsible for the overall management of the office operations, the establishment of this sub-program will allocate specific human and budget resources to ensure planned activities are planned appropriately and implemented accordingly.

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Division(s)/Subprograms Responsible

This is the top-level management of the Office and it is critical for the overall performance of the Office. The Office of the Solicitor General is responsible for the following –

- (1) Ensure a sound management and administrative system is in place to effectively and efficient implement the directions of the Attorney General and the Government.
- (2) Manage, with the Head of Divisions, the clarification of the mandate of the Office establishing its outputs, the delegation of the outputs with clear identification of resources required to deliver the outputs.
- (3) Supervise, monitors and support the HODs in the delivery of their respective outputs consistent with the resources they have been allocated.
- (4) Set the overall tone for good management, strong commitment to learning and building of capacity, and a positive, inclusive and supportive culture within which staff can perform well.

Following the Office of the Attorney General, the Office of the Solicitor General is the main channel for all the Office activities. The work of the Office of the Solicitor General is supported by all the divisions.

Outputs

Output 1.2.1 – Better managed AGO with good support, clear directions and instructions to staff in consistent with mandates and resources available.					SDG/TSDF	
Activity	KPIs	2019/20 (baseline)	2020/21	2021/22	TARGETS #	INDICATORS #
(1) Review & submit Corporate Plan to AGO	Timely submission of CP to AGO for final review.	1	1	1	16.3	16.3.2
(2) Review Annual Management Plan progress reports	Timely review of AMP Quarterly reports on time.	4	4	4	16.3	16.3.2
(3) Update Standard Operating Procedures	Timely review of SOP	12	12	12	16.3	16.3.2
Output 1.2.2 : Better facilitation of community law initiatives promoting the rule of law and legal awareness						
<ul style="list-style-type: none"> Support the Attorney General in facilitating community law initiatives such as the annual law week. Assist Government MDAs in public consultations and awareness programs on draft Bills and Regulations. 						
(1) Plan & facilitate the annual AGO Law Week Programme	(1) Timely submission of Law Week activities for approval to the Solicitor General (2 weeks prior) (2) Timely submission of the Law Week budget to the Solicitor General for approval (2 weeks prior). (3) Timely submission of work plan for annual law week (2 weeks prior) (4) Timely review of feedback forms after the Law Week programs (within 2 weeks following)	1	1	1	16.3	16.3.2
(2) Assist MDAs upon request with their public consultations and awareness on draft Bills & Regulations	(1) Timely responses to MDA requests for public consultations (within 2 weeks) (2) Prepare minutes of public consultations & awareness programs (within 1 week following) (3) Timely review of results of the feedback forms after the public consultations. (within 2 weeks following)	80%	80%	80%	16.3	16.3.2

4.4. Sub-program 1.3: Corporate Services Division

Total Staff by Key Category Sub-Program 1.3 (\$M)

Budget	2020-21	2021-22	2022-23
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Established Staff (10xx)	.23	.23	.23
Unestablished Staff (11xx)	.01	.01	.01
Travel and Communication(12xx)	.03	.03	.03
Maintenance & Operations(13xx)	.03	.03	.03
Purchase of goods Services(14xx)	.46	.46	.46
Assets(20xx)	.03	.03	.03
Total Recurrent Expenditure Sub-Program _1.3 (\$ M)	.79	.79	.79

Figure 7: Sub-program 1.3: Corporate Services Divisions total expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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- This is the first time a separate sub-program is established as the Corporate Services Division. There was no separate sub-program for the Corporate Service Division in the last corporate plan.

Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.17	.17	.17
Executive Officer(level 0-2)			
Professional Staff(level 3-9)	2	2	2
Other Staff(level 9A-14A)	6	6	6
Total Established Staff	8	8	8
Unestablished Staff	1	1	1
Total Staff	9	9	9

Figure 8: Sub-program 1.3: Corporate Services Divisions total staff by key category

Reasons for changes

- Similar to establishing other new divisions, the reason for creating this team is to improve service delivery and accountability in various areas relevant to corporate matters.
- A head of division was recruited during the 2019/20 FY which will lead the team to provide excellent support to the rest of the staff of AGO

Division(s)/Subprograms Responsible

The Corporate Services Division seeks to facilitate the delivery of the Office's external outcomes by ensuring that the AGO divisions operate effectively and efficiently.

This Division is responsible to help the Solicitor General with the overall management of the Office and assisting the Divisions to operate effectively and efficiently. It covers all the standards administrative functions of the ministry, financial management,

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human resource management, asset management, records and files management, vehicle logistics and management of the Office building. The Corporate Services Division consists of the following sections –

- (1) Finance Section
- (2) Human Resource/Planning Section
- (3) IT Section
- (4) Transport and Maintenance Section

Outputs

Output 1.3.1 – Improved logistical support and property management.						SDG/TSDF	
Activity	KPIs	2019/20 (baseline)	2020/21	2021/22	TARGETS #	INDICATORS #	
(1) Provide efficient & reliable transport services	(1) Timely delivery of legal advice and court documents (2) Number of complaints from staff against transport service (3) Number of vehicle checks per quarter	90% <5 per quarter <55	90% <5 per quarter <55	90% <5 per quarter <55	16.3	16.3.2	
(2) (2) Maintain clean working environment	(1) Number of complaints from staff in regards to office cleanliness per quarter (2) Number of complaints from staff in regards to maintenance of building (broken fixtures,	<5 per quarter <5 per quarter	<5 per quarter <5 per quarter	<5 per quarter <5 per quarter	16.3	16.3.2	
(2) Manage vehicle log book	(1) Number of vehicle log book checks (daily) to CSD	<220	<220	<220	16.3	16.3.2	
Output 1.3.2 : Better formulated budget and corporate plan with improved monitoring, management and reporting mechanisms on operation and progress.							
<ul style="list-style-type: none"> ▪ Develop a revised Corporate Plan, Annual Management Plans and Budget every financial year. ▪ Develop and annual staff performance plan, staff recruitment and staffing list. ▪ Develop annual reports. 							
(1) Plan and develop a Corporate Plan for every financial year	(1) Timely submission of Ministry CP, AMP, Annual Report submitted to the Solicitor General. (2) Accurate submission of Corporate Plan draft to PMO and Finance (3) Timely approval of all plans.	1 week before due date 85% 1 week before due date	1 week before due date 85% 1 week before due date	1 week before due date 85% 1 week before due date	16.3	16.3.2	
(2) Develop an Annual Management Plan	(1) Timely submission of draft AMP to SG for approval (2) Timely presentation of AMP to all staff	1 week before due date 1 week after SG approval	1 week before due date 1 week after SG approval	1 week before due date 1 week after SG approval	16.3	16.3.2	
(2) Draft annual reports	(1) Timely submission & translation of Draft Annual Report to SG	1	1	1	16.3	16.3.2	
(3) Overlook PMS & conduct PMS activities in the Office & submit all PMS related reports.	(1) Timely submission of PMS Quarterly reports. (2) Timely submission of PMS/IIP. (3) Number of PMS related trainings in the Office per quarter (4) Timely attendance of all related PMS Sub-Committees and report back to the Solicitor General. (5) Timely response to PSC/PMS team to all PMS activities.	90% 90% 1 90% 90%	90% 90% 1 90% 90%	90% 90% 1 90% 90%	16.3	16.3.2	
Output 1.3.3 : Better operations and systems to be improved and monitored							

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<ul style="list-style-type: none"> Provide professional and administrative support staff to be mentored to create a performance culture which reflects high level or team work, harmony and collaboration to build organisational capability 							
(1) Conduct continuous internal trainings for legal & support staff (e.g. Fortnight presentations for legal staff)	(1) Number of internal trainings for staff per month (2) Timely review of feedback forms after the presentations.	2 per month Within 1 week following	2 per month Within 1 week following	2 per month Within 1 week following	16.3	16.3.2	
Output 1.3.4: Better financial management systems and control is in place and observed							
<ul style="list-style-type: none"> Provide effective financial management systems and controls are in place and observed, expenditure remains within budget parameters and maximize the use of government resources and avoid wastage at all times. 							
(1) Prepare AGO budget to reflect the Corporate Plan	(1) Approved AGO Budget. (2) Accuracy of budget outcomes linked directly to TSDFII relevant objectives. (3) Percentage of actual spending against cash flow forecast. (4) Percentage of Audit compliance. (5) Percentage of procurement compliance (6) Percentage of Development budget utilized (7) Accuracy of reconciliation of HR payroll database	1 100% 80% 90% 95% 100% 90%	1 100% 80% 90% 95% 100% 90%	1 100% 80% 90% 95% 100% 90%	16.3	16.3.2	
(2) Prepare end of month expenditure report	Number of reports submitted to Executive Committee per quarter	3	3	3	16.3	16.3.2	
(3) Prepare monthly forecast review	Timely submission of forecast review every month	1 week prior to month end	1 week prior to month end	1 week prior to month end	16.3	16.3.2	
(3) Prepare and process: sun system orders and pick up; prepare vouchers for invoice payments	Timely processing of purchase requests from Staff	<2 days upon receipt	<2 days upon receipt	<2 days upon receipt	16.3	16.3.2	
(4) Review salary/wages and submit	Timely processing of salary and wages	95%	95%	95%	16.3	16.3.2	
(5) Prepare allowance payments	Timely processing of allowance payments	90%	90%	90%	16.3	16.3.2	
Output 1.3.5 : Better Human Resources Management policies and processes							
<ul style="list-style-type: none"> Provide appropriate human resources management policies and processes that will increase organizational and individual capability are in place, and employees are provided with reasonable opportunities for personal and professional development. 							
(1) Implement the PMS system	(1) Percentage of staff completed PMS forms (2) Timely submission of staff PMS forms to PSC. (3) Percentage of staff understanding the PMS process (4) Number of non-monetary incentives for staff	100% 90% 90% 2 per quarter	100% 90% 90% 2 per quarter	100% 90% 90% 2 per quarter	16.3	16.3.2	
(2) Conduct recruitment process	Percentage of AGO quarterly vacancies filled.	95%	95%	95%	16.3	16.3.2	
(3) Promote healthy living activities	Number of healthy initiatives implemented per month	1	1	1	16.3	16.3.2	
(5) Manage and monitor attendance book	Percentage of staff signing the attendance book monthly	95%	95%	95%	16.3	16.3.2	
(6) Manage staff leave	Timely submission of leave forms to SG for approval	Within 2 days of request	Within 2 days of request	Within 2 days of request	16.3	16.3.2	
Output 1.3.6: Better ICT services provided by the Office internally and externally to meet the Office outcomes and support the TSDF II national outcomes.							
<ul style="list-style-type: none"> Daily update of all AGO databases to ensure that all work on files are updated. Provide quality ICT services to the Attorney General's Office operations. 							
(1) Update the Office Criminal, Civil, Family, Land and Public Service Tribunal Case database	(1) Timely updating of database for Criminal, civil, Lands and PS Tribunal (2) Timely update of database on Family Law Cases Files (3) Timely update of database on court judgements and rulings and public service tribunal rulings (4) Timely update of database on legal advise (5) Timely update of database on overseas official duty trip reports (6) Timely update of database on in-house law presentations	>4x a week	>4x a week	>4x a week	16.3	16.3.2	

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	(7) Timely update of database on office policy manuals (8) Timely update of database on staff administration matters such as leave entitlements					
(2) Update the Office website & general database	(1) Timely update of website (www.ago.gov.to) (2) Timely securing and modern network/IT infrastructure in place (3) Timely update of Classification of posts database (4) Percentage of updated database system (5) Percentage of updated laws on website (6) Percentage of satisfaction with ICT services	>4x a week	>4x a week	>4x a week	16.3	16.3.2
(3) Conduct inventory check on equipment/assets	(1) Number of checking of equipment/assets/updating	Once per month	Once per month	Once per month	16.3	16.3.2

4.5. Program 2 - Legal Services

The Legal Services program is administered by the following divisions/sub-programs –

- (1) Sub-program 2.1: Legislative Drafting Division
- (2) Sub-program 2.2: Legal Advice & International Division
- (3) Sub-program 2.3: Civil, Land and Family Litigation Division

All these divisions are under the directions of a Senior Crown Counsel (D/CEOs) and the Senior Crown Counsels ultimately report to the Solicitor General.

4.6. Sub-program 2.1: Legislative Drafting Division

Total Staff by Key Category Sub-Program 2.1 (\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.22	.22	.22
Unestablished Staff (11xx)	.01	.01	.01
Travel and Communication(12xx)	.02	.02	.02
Maintenance & Operations(13xx)	.003	.003	.003
Purchase of goods Services(14xx)	.05	.05	.05
Assets(20xx)	.02	.02	.02
Total Recurrent Expenditure Sub-Program _1.3 (\$ M)	.32	.32	.32

Figure 9: Sub-program 2.1: Legislative Drafting Divisions total Expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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- This is the first time a separate sub-program is established as the Legislative Drafting Division. There was no separate sub-program for the Legislative Drafting Division in the last corporate plan.

Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.17	.17	.17
Executive Officer(level 0-2)	1	1	1
Professional Staff(level 3-9)	2	2	2
Other Staff(level 9A-14A)	3	3	3
Total Established Staff	6	6	6
Unestablished Staff	1	1	1
Total Staff	7	7	7

Figure 10: Sub-program 2.1: Legislative Drafting Divisions total staff by key category

Reasons for changes

- Establishment of this division will allow the staff in this division to focus specifically on outputs and targets set for achievement

Division(s)/Subprograms Responsible

This Division overlooks all Government Legislative Drafting and assist relevant Ministries with any consultation in relation to their current law, drafting bills and regulations. This Division will focus on the following –

- Drafting legislation for Government to be submitted to the Legislative Assembly.
- Supporting Constitutional integrity and governance.
- Ensuring legislative and statutory enforcement powers.
- Support and implement directions of the Attorney General in implementing Cabinet Decisions on legislation, regulations and law reform.
- Liaise with Government MDAs on obtaining instructions on drafting legislation and law reform.
- Drafting and translations of bills and regulations.
- Assist Government MDAs in public consultations and awareness programs on bills and regulations.
- Provide secretariat to Cabinet's Law Committee.
- Prepare annual legislative program of bills and regulations to be submitted to the Legislative Assembly on bills and regulations submitted.
- Liaise and advice King in Council on bills passed by the Legislative Assembly submitted for Royal Assent.
- Instruct and oversee publication and printing of all legislation and regulations.

Outputs

Output 2.1.1: Better drafting of legislation for Government to be submitted to the Legislative Assembly.					SDG/TSDf	
Activity	KPIs	2019/20 (baseline)	2020/21	2021/22		
(1) Ensure that all Government Bills and Regulations are drafted & vetted in a timely manner	(1) Percentage of Cabinet Decisions on legislation, regulations and law reform implemented on time. (2) Percentage of initiation of coordination with other Ministries to achieve on obtaining instructions for drafting legislation and law reform.	80%	80%	80%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2

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(2) Support and implement directions of the Attorney General in implementing Cabinet Decisions on legislation.	(1) Percentage of Cabinet Decisions on legislation, regulations and law reform implemented on time. Percentage of initiation of coordination with other Ministries to achieve on obtaining instructions for drafting legislation and law reform.	80%	80%	80%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(3) Support and implement directions of the Attorney General in implementing Cabinet Decisions on regulations.	(1) Percentage of Cabinet Decisions on legislation, regulations and law reform implemented on time. Percentage of initiation of coordination with other Ministries to achieve on obtaining instructions for drafting legislation and law reform.	80%	80%	80%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(4) Support and implement directions of the Attorney General in implementing Cabinet Decisions on law reform.	(1) Percentage of Cabinet Decisions on legislation, regulations and law reform implemented on time. Percentage of initiation of coordination with other Ministries to achieve on obtaining instructions for drafting legislation and law reform.	80%	80%	80%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(5) Prepare and update Government annual legislative programme of bills and regulations to be submitted to the Attorney General and Solicitor General	(1) Number of legislation passed by the Legislative Assembly (2) Number of subsidiary legislation passed by Cabinet	>15 >20	>15 >20	>15 >20	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(6) Prepare and update Government annual legislative programme of bills and regulations to be submitted to the Legislative Assembly and relevant MDAs	(1) Number of legislation passed by the Legislative Assembly (2) Number of subsidiary legislation passed by Cabinet	>15	>15	>15	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(7) Initiate and facilitate meeting with relevant MDAs to obtain drafting instructions.	(1) Number of Meetings (2) Timely meetings				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(8) Ensure that all Drafting Instructions received from relevant MDAs are made in accordance to the Drafting Manual.	(1) Timely receiving of instructions (2) Compliance with Drafting Manual	90% 85%	90% 85%	90% 85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(9) Ensure that all Government Bills are drafted in a timely manner.	(1) Number of legislation passed by the Legislative Assembly (2) Timely drafting of Bills	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2

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(10) Ensure that all Government Bills are vetted in a timely manner.	(1) Timely receiving of draft bills (2) Timely vetting of Bills	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(11) Ensure that all Government Regulations (including Orders) are drafted in a timely manner.	(1) Timely receiving of instructions (2) compliance with Drafting Manual	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(12) Ensure that all Government subsidiary instruments (e.g. Declarations, Exemption Orders) are drafted in a timely manner.	(1) Timely receiving of instructions (2) compliance with Drafting Manual	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(13) Prepare annual legislative programme of bills and regulations to be submitted to the Legislative Assembly	(1) Number of legislation passed by the Legislative Assembly (2) Number of subsidiary legislation passed by Cabinet				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(14) Facilitate timely Sub-Drafting Committee Meetings	(1) Timely receiving of instructions (2) compliance with Drafting Manual	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(15) Facilitate timely Sub-Translation Committee Meetings	(1) Timely receiving of instructions (2) compliance with Drafting Manual	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(16) Provide secretariat to Cabinet's Law Committee.	(1) Timely preparation of meeting papers, agenda and minutes (2) Accuracy of facilitation of the meeting (3) Accuracy in translation of legislation and subsidiary legislation (4) (Calling up the members etc.) (5) Presentation (6) Timely publication of legislation and subsidiary legislation. (7) Number of public consultations the Office was involved in with relevant MDAs. (8) Efficient preparation of law committee papers (9) Regular sub-translation committee meeting (10) Number of cabinet submissions (11) Number of gazettes (12) Number of submissions to the Legislative Assembly	90% 11	90% 20	90% 20	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1.1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2

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(17) Instruct and oversee publication and printing of all legislation and regulations.	(1) Timely publication of legislation and subsidiary legislation. (2) Number of public consultations the Office was involved in with relevant MDAs. (3) Efficient preparation of law committee papers (4) Regular sub-translation committee meeting (5) Number of cabinet submissions (6) Number of gazettes (7) Number of submissions to the Legislative Assembly (8) Percentage of accuracy in the revised consolidated laws of Tonga.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(20) Assist MDAs to understand the Drafting Manual	(1) Timely receiving of instructions. (2) Percentage of understanding of the Drafting Manual.	90%	90%	90%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(21) Prepare and draft accurate cabinet submissions.	(1) Accuracy of draft cabinet submissions with minimal corrections.	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(22) Timely submission of Bills to the Legislative Assembly	(1) Number of legislation passed by the Legislative Assembly				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(23) Timely implementation of Cabinet Decisions approving Bills to be submitted to the Legislative Assembly	(1) Timely implementation of Cabinet Decisions.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(24) Timely implementation of Cabinet Decisions approving Regulations to be gazetted in a timely manner.	(1) Timely implementation of Cabinet Decisions.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(25) Timely submission of Regulations to Legislative Assembly annually	(1) Timely submission of Regulations to the Legislative Assembly.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(26) Timely publication and distribution of gazette	(1) Timely publication on gazette.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7,	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1

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					12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(27) Assist MDAs in conducting consultations (presentations) (before and after)	(1) Number of consultations (2) Number of requests in a timely manner.				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(28) Assist MDAs in presenting to the Legislative Assembly	(1) Number of consultations (2) Number of requests in a timely manner.				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(29) Timely submissions to the Legislative Assembly	(1) timeliness of submission to the Legislative Assembly.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(30) Timely submission to PC for RA	(1) 100% timeliness of submission to PC	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(31) Timely implementation of PC Decisions (or refuse RA)	(1) 100% timely implementation of PC Decisions.	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(32) Coordinate meeting with PC and Cabinet	(1) Number of meetings (2) Timely request for meetings.				1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(33) Formatting of legislation	(1) Accuracy of formatting (2) Timely submission of formatted legislation	100%	100%	100%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(34) Translation of legislation	(1) Accuracy of referencing to resources (office website, dictionary, Internet research) (2) Timely submission of translation (3) Number of translated legislation 80%	100% 80% 85%	100% 80% 85%	100% 80% 85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1

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	(4) Accuracy of translation (85%)					,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(35) Compiling of Glossary list	(1) Accuracy of source referencing q	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(36) Proof reading	(1) Accuracy of proof reading Timely submission of proof reading	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(37) Translation subcommittee	(1) Accuracy in justification of translation	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(38) Compiling legislation database	(1) Accuracy in referencing Percentage of completion	50%	50%	50%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(39) Translation of bills and regulations	(1) Percentage of accuracy in translation of legislation and subsidiary legislation	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
(40) Translation	(1) Timely translation of legislation and subsidiary legislation (2) Accuracy of translation (3) Timely submission of translated legislation ad to JOD (4) Timely proof reading of translation legislation (5) Accuracy of proof reading of translated legislation (6) Timely submission of proof read legislation to JOD (7) Dedication to proof reading process (8) Knowledge and skills et of using formatting program (9) Timely formatting (10) Accuracy of formatting (11) Timely submission	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1 1.7.2,12.5.1,12.7.1,13.2.1 ,14.4.1,15.8.1,16.3.1,16.a .1,16.5.1,17.18.2
Output 2.1.2 : Better support of constitutional integrity and governance						
<ul style="list-style-type: none"> Support and implement directions of the Attorney General in provision of advice to His Majesty's Cabinet, Government MDAs in support of Constitutional integrity and governance. 						
Provide legal advice on constitutional amendments & governance.	(1) Percentage of Cabinet Decisions implemented on time. (2) Timeliness in providing Legal advice (3) Timeliness in initiating meetings with Government MDAs or request	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7,	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3.,4.4.,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10. 4.1,10.b.1,11.2.1,11.4.1,1

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	for further instructions if required for the purpose of advice.				12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.7.2,12.5.1,12.7.1,13.2.1,14.4.1,15.8.1,16.3.1,16.a.1,16.5.1,17.18.2
Output 2.1.3: Better support of legislative and statutory enforcement powers						
<ul style="list-style-type: none"> Support and implement directions of the Attorney General in the enforcement the Attorney General's legislative and statutory enforcement power. 						
Conduct meetings with Attorney General, Solicitor General and staff & relevant MDAs (if necessary)	(1) Number of meetings with the Attorney General, Senior Crown Counsel and Crown Counsels. (2) Timeliness in organizing regular consultation and coordination with other Government MDAs required.	85%	85%	85%	1.3,1.5,3.5,3.7, 4.3,4.4, 5.1,5.6, 5.c, 6.b, 8.8,8.9, 10.4,10.7,11.2,11.4, 11.7, 12.5,12.7,13.2,14.4,15.8, 16.3,16.a,16.5,17.18	1.3.1, 1.5.1,3.5.2,3.7.1, 4.3,4.4,5.1.1,5.6.2, 5.c.1,6.b.1,8.8.2,8.9.2,10.4.1,10.b.1,11.2.1,11.4.1,17.2,12.5.1,12.7.1,13.2.1,14.4.1,15.8.1,16.3.1,16.a.1,16.5.1,17.18.2

4.7. Sub-program 2.2: Legal Advice and International Division

Total Staff by Key Category Sub-Program 2.2 (\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.11	.11	.11
Unestablished Staff (11xx)			
Travel and Communication(12xx)	.04	.04	.04
Maintenance & Operations(13xx)	.003	.003	.003
Purchase of goods Services(14xx)	.02	.02	.02
Assets(20xx)	.02	.02	.02
Total Recurrent Expenditure Sub-Program _2.2 (\$ M)	.19	.19	.19

Figure 11: Sub-program 2.2: Legal Advice and International Divisions total Expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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- This is the first time a separate sub-program is established as the Legal Advice and International Division. There was no separate sub-program for the Legal Advice and International Division in the last corporate plan.

Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.17	.17	.17
Executive Officer(level 0-2)	1	1	1
Professional Staff(level 3-9)	2	2	2
Other Staff(level 9A-14A)	3	3	3
Total Established Staff	6	6	6

Unestablished Staff	1	1	1
Total Staff	7	7	7

Figure 12: Sub-program 2.2: Legal Advice and International Divisions total staff by key category

Reasons for changes

Establishment of this division will allow the staff in this division to focus specifically on outputs and targets set for achievement

Division(s)/Subprograms Responsible

This sub-program is lead by a Senior Crown Counsel (D/CEO) . This division focuses on providing professional, independent and quality legal advice to His Majesty's Government, and to support and maintain the integrity of the rule of law in the Kingdom. This Division also ensures the performances of Solicitor General responsibilities in statutory established committees and tribunals. This work is divided as follows -

- (a) Statutory Committees
 - Government Procurement Committee
 - Environment Impact Assessment Committee
 - National Emergency Management Committees
 - Tribunals
 - Mental Health
 - Pharmaceuticals
- (b) Cabinet Committees

The Office's mandate in relation to international work is to assist and facilitate the implementation of Clause 31A of the Constitution which states "It shall be lawful for the King to make treaties with Foreign States provided that such treaties shall be in accordance with the laws of the Kingdom. The King may appoint his representatives to other nations according to the custom of nations". At present there are over 500 treaties which Tonga has signed up to, with resolutions and decisions made under organs established by these treaties. The International Law Division plays a key role in assisting Ministries in negotiating, ratifying and implementing treaties given its current capacity. The main roles of the International Division are as follows –

- (a) International Negotiations of Political and Legal Instruments;
- (b) Domestic process towards ratification of international treaties;
- (c) Preparation of instruments of ratification and accession;
- (d) Domestic implementation of International Treaties;
- (e) Assisting with the drafting of reports and responses on behalf of Tonga for international organizations;
- (f) Legal Opinions and Advice on international instruments to be ratified by or voted on by Government;
- (g) Travels for International Meetings (AG, SG);
- (h) Vetting through statements and interventions to be delivered by Tonga on behalf of Government with proposed wording that will safeguard Tonga's instruments;
- (i) Maintain the Tonga Treaty Collection; and

(j) Develop registry of international resolutions and decisions Tonga has adopted.

Outputs

Output 2.2.1 : Better lead of AGO with clear directions and visions of labour between AG, SG and DPP					SDG/TSDF	
<ul style="list-style-type: none"> Ensure the operation of the Office is aligned with Government's TSDFII and outcome objectives Effectively demonstrate an effective approach to whole of Government policy coordination, monitor policy implementation and evaluate outcomes on a regular basis. 					TARGETS #	INDICATORS #
Activity:	KPIs	2019/20 (baseline)	2020/21	2021/22		
<p>(1) Initiate coordination with other Ministries to achieve the alignment of policy, process and outcomes for whole of Government objectives</p> <ul style="list-style-type: none"> KPIs : Cabinet decision implementations : short term – vetting or drafting a contract in three weeks whereas others are long-term (Cabinet sub-committee (long term) – Maritime Boundaries Committee, one off or the others that take years and flows into other financial years. 2. Weekly meetings of Attorney General, SG, DPP and SCCs Groups and Committees and Sub-Committees Facilitating promotion of legal policy trainings and advice 	<p>(1) Percentage of Cabinet decisions implemented in a timely manner.</p> <p>(2) Weekly meetings of Attorney General, Solicitor General, Senior Crown Counsels and Crown Counsels.</p> <p>(3) Number of monthly meetings with the Attorney General, Crown Counsels and support staff.</p> <p>(4) Number of radio and television programs.</p> <p>(5) Number of public consultations.</p>	<p>85%</p> <p>48</p> <p>11</p>	<p>85%</p> <p>48</p> <p>11</p>	<p>85%</p> <p>48</p> <p>11</p>	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
<p>(2) Provide legal advice upon MDAs request</p> <ul style="list-style-type: none"> Initiate monthly meetings with MDAs or request further instructions if required for the purpose of advice Effective correspondence with MDAs To develop a system for receiving, tracking, of legal advice. Monitor the implementation (by asking MDAs to report back). Assessing the number of Ministries outsourcing legal advice and guidance and the need to collaborate and meet with and develop proper working relations with these 	<p>(1) Timeliness in providing legal advice to MDAs</p> <p>(2) Number of meetings with MDAs</p> <p>(3) Timely submission of draft tracking system of legal advice</p> <p>(4) Timely assessments of MDAs outsourcing legal assistance</p> <p>(5) Timely resolution of MDA legal issues</p> <p>(6) Accuracy in providing solutions to understanding laws</p> <p>(7) Timely development of registry for agreements/contracts,MOUs,etc</p> <p>(8) Timely development and maintenance of database of advise</p> <p>(9)</p>	<p>140</p> <p>85%</p>	<p>140</p> <p>85%</p>	<p>140</p> <p>85%</p>	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1

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<p>legal officers or hired consultants to determine appropriate advice.</p> <ul style="list-style-type: none"> Resolving legal issues: attending and being present in meetings as requested by the Ministries, Departments and Agencies, Ensuring a proper solution to conflicts in the understanding of the law Developing and maintaining registry of agreements/contracts and memoranda signed by Government and their implementation. Developing and maintaining database of advice that is updated to reflect the evolving laws. 						
<p>(3) Provide legal advice on constitutional amendments and governance SDG16: Promoting of Good governance – in all MDAs by providing solid advice and recommendations on policy and practice improvements to be consistent with the law.</p>	<p>(1) Timeliness of implementation of Cabinet Decisions; (2) Accuracy of legal advice to all MDAs (3) Timeliness of Initiating meetings with Government MDAs to determine legal needs and ways in which AGO can improve the working relations with MDAs . (4)</p>	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
<p>(4) Conduct meetings with AG, SG, staff and MDAs</p> <ul style="list-style-type: none"> (AG, SG and Staff to meet with MDAs to develop proper working relations and assess the progress in AGO's service for MDAs and areas that need improvement or more resources 	<p>(1) Number of desk officers as focal points within AGO who will ensure the legal needs of MDAs are met through regular correspondence with MDAs. (2) Number of capacity trainings for incoming staff for AGOs on the role of MDAs (3) Number of legal training for MDAs on policy and practice improvements to uphold rule of law</p>	>5 per quarter	>5 per quarter	>5 per quarter	16.1, 16.2, 16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
<p>(5) Conduct Meetings with groups outside OF Government</p>	<p>(1) Number of community outreach programs to support law week; (2) Number of speaking engagements which promote the rule of law in any area of law and promote the role of the Attorney General's Office</p>	>3 per quarter	>3 per quarter	>3 per quarter	16.1, 16.2, 16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
<p>(6) Participate in statutory established committees and tribunals</p>	<p>(1) Timely submission of tribunal Thorough preparation for Committee meetings, and Tribunal Hearings. (2) Timely disposal of Tribunal Cases are disposed of effectively.</p>	85%	85%	85%	16.1, 16.2, 16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
<p>(7) Participate in ad-hoc committees</p>	<p>(1) Timely preparation for committee meeting (2) Accuracy of confirmed advice</p>	85%	85%	85%	16.1, 16.2,16.3,	16.1.1,16.3.2,

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	(3) Work with members of committee to deliver expected outcome				16.5,16.a	16.2.3,16.5.1, 16.a.1
(8) Participate in cabinet designated task forces or committees	(1) Timely preparation for committee meeting (2) Accuracy of confirmed advice (3) Work with members of committee to deliver expected outcome	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
Output 2.2.2 : Better lead for international matters						
<ul style="list-style-type: none"> To assist and facilitate the implementation of Clause 31A which is linked with Clause 39 of the Constitution of Tonga. 						
(1) Take lead and assist in international negotiations and legal representations	(1) Percentage of implementation of Cabinet Decisions. (2) Accuracy of confirmed advice. (3) Timeliness in Improved relationship with MDAs.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(2) Take lead and assist in domestic negotiations and legal representations.	(1) Percentage of implementation of Cabinet Decisions. (2) Accuracy of confirmed advice. (3) Improved relationship with MDAs.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1

4.8. Sub-program 2.3 : Civil, Land and Family Litigation

Total Staff by Key Category Sub-Program 2.3 (\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.084	.084	.084
Unestablished Staff (11xx)			
Travel and Communication(12xx)	.02	.02	.02
Maintenance & Operations(13xx)	.003	.003	.003
Purchase of goods Services(14xx)	.02	.02	.02
Assets(20xx)	.01	.01	.01
Total Recurrent Expenditure Sub-Program _2.3 (\$ M)	.14	.14	.14

Figure 13: Sub-program 2.3: Civil, Land and Family Litigation total Expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.17	.17	.17

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Executive Officer(level 0-2)	1	1	1
Professional Staff(level 3-9)	2	2	2
Other Staff(level 9A-14A)	3	3	3
Total Established Staff	6	6	6
Unestablished Staff	1	1	1
Total Staff	7	7	7

Figure 14: Sub-program 2.3: Civil, Land and Family Litigation total staff by key category

Reasons for changes

- This is the first time a separate sub-program is established as the Legal Advice and International Division. There was no separate sub-program for the Legal Advice and International Division in the last corporate plan.

Division(s)/Subprograms Responsible

This sub-program is currently lead by the Solicitor General and supported by two Senior Crown Counsels and 3 Assistant Crown Counsels. This division will be responsible for the following activities -

- Representing the Crown civil, land and where appropriate, family litigation.
- Performing law officers' roles for the Judiciary.
- Performing responsibilities in an independent and transparent manner.

Outputs

Output 2.3.1 : Better representation of the Crown in civil, land and where appropriate, family litigation					SDG/TSDF	
<ul style="list-style-type: none">▪ Support and implement directions of the Attorney General in representing the Crown in civil, land litigation.▪ Liaise and obtain instructions from Government MDAs in respect of civil and land litigation.▪ Prepare and draft Statement of Defence or Statement of Claim and any other supporting documents (affidavits and exhibits) to be filed in the Courts.▪ Appear as Legal Counsel for the Crown in the Courts in all civil and land litigation and where directed, family litigation (mentions, pre-trial conferences, hearings, trials etc.) Comply with orders and directions of the Court as an officer of the law.▪ Support and implement direction of the Attorney General should there a need to appeal or defend the outcome of civil and land cases in the Court of Appeal▪ Advice and work with Government MDAs throughout the process of the litigation;▪ Report on the outcome of litigation to MDAs.▪ Act as Guardian Ad Litem in family law cases, and report to and appear in the Supreme Court and Court of Appeal.						
Activity:	KPIs	2019/20 (baseline)	2020/21	2021/22	TARGETS #	INDICATORS #
(1) Represent the Crown in all civil matters	(1) Percentage of Cabinet Decisions on instructions to act for Government implemented on time. (2) Timely initiation of meetings with Government MDAs or request for instructions for the purpose of representing the Crown in Civil and land litigation. (3) Timely filing of statements of claim or defense and other supporting documents and serving of documents. (4) Accurate maintenance correspondence with the Courts and opposing Counsels on the progress of the matter or on any issue directed by the Court.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1

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	(5) Percentage of thorough legal research and preparation for trials hearings, legal submissions and appeals in the Courts. Number of civil/land and family cases.					
(2) Represent the Crown in all land matters	<p>(1) Percentage of Cabinet Decisions on instructions to act for Government implemented on time.</p> <p>(2) Timely initiation of meetings with Government MDAs or request for instructions for the purpose of representing the Crown in Civil and land litigation.</p> <p>(3) Timely filing of statements of claim or defense and other supporting documents and serving of documents.</p> <p>(4) Maintaining correspondence with the Courts and opposing Counsels on the progress of the matter or on any issue directed by the Court..</p> <p>(5) Percentage of thorough legal research and preparation for trials hearings, legal submissions and appeals in the Courts.</p> <p>Number of civil/land and family cases.</p>	85%	85%	85%	16.1, 16.2, 16.3, 16.5, 16.a	16.1.1, 16.3.2, 16.2.3, 16.5.1, 16.a.1
(3) Represent the Crown in all family matters	<p>(1) Percentage of Cabinet Decisions on instructions to act for Government implemented on time.</p> <p>(2) Timely initiation of meetings with Government MDAs or request for instructions for the purpose of representing the Crown in Civil and land litigation.</p> <p>(3) Timely filing of statements of claim or defense and other supporting documents and serving of documents.</p> <p>(4) Maintaining correspondence with the Courts and opposing Counsels on the progress of the matter or on any issue directed by the Court..</p> <p>(5) Percentage of thorough legal research and preparation for trials hearings, legal submissions and appeals in the Courts.</p> <p>Number of civil/land and family cases.</p>	85%	85%	85%	16.1, 16.2, 16.3, 16.5, 16.a	16.1.1, 16.3.2, 16.2.3, 16.5.1, 16.a.1
(4) Percentage of Cabinet Decisions on instructions to act for Government implemented on time.	(1) 85% implementation of Cabinet Decision.	85%	85%	85%	16.1, 16.2, 16.3, 16.5, 16.a	16.1.1, 16.3.2, 16.2.3, 16.5.1, 16.a.1
(1) (5) Obtain instructions from Ministries Improved working relationship with MDAs	Timely receipt of instructions.	85%	85%	85%	16.1, 16.2, 16.3, 16.5, 16.a	16.1.1, 16.3.2, 16.2.3, 16.5.1, 16.a.1
(6) Statement of Defense	<p>(1) 85% accuracy of statement of defence</p> <p>(2) 100% timely filing of statement of defence.</p>	85%	85%	85%	16.1, 16.2, 16.3, 16.5, 16.a	16.1.1, 16.3.2, 16.2.3, 16.5.1, 16.a.1

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(7) List of Documents & Document bundles	(1) 85% accuracy of bundle of documents (2) 85% accuracy of translation of documents. (3) 100% timely filing of bundle of documents	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(9) GAL reports	(1) 85% accuracy of GAL reports. 100% timely filing of bundle of documents	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(10) Receiving Home visit assessments and correspondences	Timely receipt of home visit assessments.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(11) Report back to relevant MDAs	(1) Timely reporting to MDAs. (2) 85% accuracy for reporting.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(12) Report back on GAL reports	(1) Timely reporting to MDAs. (2) accuracy for reporting.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(13) Implementation and compliance with Court Orders	Compliance with Court Orders.	100%	100%	100%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(14) Court attendance	Compliance with Court Orders	100%	100%	100%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(15) Court trials	Accuracy of preparation.	100%	100%	100%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(16) Administration issues	100% accurate preparation.	100%	100%	100%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1
(17) Reporting back on costs	(1) Timely reporting to MDAs. (2) 85% accuracy for reporting.	85%	85%	85%	16.1, 16.2,16.3, 16.5,16.a	16.1.1,16.3.2, 16.2.3,16.5.1, 16.a.1

4.9. Program 3 - Office of the Director of Public Prosecutions

The Director of Public Prosecutions directs the Office of the Director of Public Prosecutions. The Director of Public Prosecutions is responsible for all criminal litigation.

The above roles of the DPP is conducted with the support of the ICT and Filing Division in ensuring efficient case management and the reduction in backlog of cases in the Tongan Courts. This program works closely with the Tonga Police and the Courts (Magistrates Court, Supreme Court, Land Court, Court of Appeal).

4.10. Sub-program 3.1: Criminal Division

Total Staff by Key Category Sub-Program 3.1 (\$M)

Budget	2020-21	2021-22	2022-23
Established Staff (10xx)	.67	.67	.67
Unestablished Staff (11xx)	.01	.01	.01
Travel and Communication(12xx)	.08	.08	.08
Maintenance & Operations(13xx)	.02	.02	.02
Purchase of goods Services(14xx)	.05	.05	.05
Assets(20xx)	.02	.02	.02
Total Recurrent Expenditure Sub-Program _3.1 (\$ M)	.85	.85	.85

Figure 15: Sub-program 3.1: Criminal Division total Expenditure

Change in Program from Last Corporate Plan and Budget

Change from last CP&B	Ongoing	Minor change	Major Change	New
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Established Staff	2020-21	2021-22	2022-23
Total-Recurrent (\$ m)	.53	.53	.53
Executive Officer(level 0-2)	2	2	2
Professional Staff(level 3-9)	12	12	12
Other Staff(level 9A-14A)	3	3	3
Total Established Staff	17	17	17
Unestablished Staff	1	1	1
Total Staff	18	18	18

Figure 16: Sub-program 3.1: Criminal Division total Expenditure total staff by key category

Reasons for changes

- Establishment of new positions for this Division.

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Division(s)/Subprograms Responsible

The Criminal Division is under the direction of the Director of Public Prosecutions. The Division consists of one Senior Crown Prosecutor and a number of Prosecutors.

Outputs

Output 3.1.1: Better criminal prosecutions conducted on behalf of the Crown (His Majesty the King and the Community at large)					SDG/TSDF	
Activity:	KPIs	2019/20 (baseline)	2020/21	2021/22	TARGETS #	INDICATORS #
(1) Conduct criminal prosecutions in the Magistrate's Court representing the Crown	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(2) Conduct Police Trainings	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(3) Review of Professional Standard Unit Complaints	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(4) Advise Police on ongoing investigations	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(5) Prepare briefs for summary matters with recommendations to – (a) Prosecute (b) Offer no evidence (c) Enter nolle prosequi	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(6) Drafting Criminal Summons	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(7) Conduct trials in the summary jurisdiction for any offence	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(8) Conduct all section 35 trials in the summary jurisdiction of the Magistrates Court	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(9) Preparing sentencing submissions	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(10) Magistrates Court (Preliminary Inquiry Jurisdiction) Prepare briefs for indictable matters with recommendation to – (a) Prosecute and jurisdiction of prosecution (b) Offer no evidence (c) Enter nolle prosequi	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(11) Preparation of Committal papers	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2

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(12) Dealing with no case to answer submissions	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(13) Drafting the criminal summons	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(14) Appear for committals in 'Eua	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(15) Supreme Court (Appellate Jurisdiction) Review decisions of Magistrates for appeal to Supreme Court	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(16) Draft Notice of Appeal or Opposition	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(17) Prepare submissions for appeal	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(18) Supreme Court (Criminal Jurisdiction) Prepare Indictments for approval	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(19) Prepare Summary of Facts for approval (both versions)	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(20) Conduct trials in less complex, complex, more complex and very complex offences as sole Prosecutor	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(21) Junior Prosecutor in trials for highly complex offences (22) Lead Prosecutor in judge and jury trials (23) Prepare sentencing submissions in accordance with Practice Direction 1 of 2017 (24) Attend the Supreme Court circuits in 'Eua, Ha'apai, Vava'u and the Niua's	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
Court of Appeal (Criminal Jurisdiction) (25) Review decisions from Supreme Court and recommend for Appeal (26) Draft Notice of Appeal and Opposition for Approval (27) Prepare Submissions (28) Junior Prosecutor to Director of Public Prosecutions in Court of Appeal Matters	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2

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(29) Legal Research	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(30) Court Appearances (Mentions, Arraignments, Pre Trial Conferences, Trial, Verdict, Hearing, Sentencing)	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(31) Dealing with Bail Applications	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(32) Translation of Indictments, Summary of Facts, Record of Interviews, Investigation Diaries, Witness Statements and other relevant Court Documents	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(33) Reporting to Police all closed criminal matters	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(34) Correspondence with Courts, Police and MDA's	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(35) Proper and accurate file noting of files	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(36) Representing the Office in local, regional and international meetings	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
Output 3.1.2 Better performance of responsibilities in an independent and transparent manner						
<ul style="list-style-type: none"> Support and implement directions of the Attorney General in performing legal powers and duties in an independent and transparent manner in accordance with Clause 31A (2) of the Constitution. 						
(1) Prepare duty roster for Crown Counsel to appear in Magistrate's Court weekly	(1) Accuracy of weekly duty roster (2) Accuracy of weekly case list (3) Timely compliance with duty roster				16.3	16.3.2
(2) Prepare duty roster for Crown Counsel to appear in Magistrate's Court weekly	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(3) Timely distribution of case lists, judgements, decisions, and court orders.	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(4) Improve reporting requirements to relevant MDAs	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(5) Weekly briefing to Counsel of important legal issues	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2

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(6) Updating of sentencing database	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(7) Enhance cooperation with Police i.e. training, pre-investigation, investigation	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(8) Monthly reporting of Crown Counsel to DPP	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
Output 3.1.3: Enhance involvement and fulfilment of regional and international obligations						
(1) Asset Recovery under the Money Laundering and Proceeds of Crime Act	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(2) Monitor the Forfeited and Confiscated Assets Fund	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(3) Participate in Taskforce established under the Joint Law Enforcement Agencies Committee	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(4) Assist in conducting Prosecution Training with relevant MDA's	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(5) Recommend amendments to relevant legislation	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
Output 3.1.4: Better coordination and cooperation in international extradition and mutual legal assistance requests						
(1) Ensure active participation and involvement of the Tonga Law Enforcement Agencies Committee and Taskforce	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(2) Enhance coordination with the transnational crimes unit (TCU) and the financial intelligence unit	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
Output 3.1.5: Better working conditions and staff welfare						
(1) Embedding of a Police Officer for service of documents	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(2) Briefing of witnesses	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2

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(3) Drafting victim impact reports	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(4) Updating of victims, complainants and family of deceased person of status of their matters	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2
(5) Liaise with the Women and Children Crisis Centre and the Tonga National Centre for Women and Children where appropriate	(1) Timeliness (2) Accuracy (3) Comprehensiveness (4) Structure and Format	85%	85%	85%	16.3	16.3.2

Annex A: Documents contributing to the Attorney General's Office Mandates

The mandates, statutory functions and duties of the Attorney General is established by the following key legislation:

Legislation	
<ol style="list-style-type: none"> 1. Act of Constitution of Tonga; 2. Anti-Corruption Act; 3. Consumer Protection Act; 4. Charitable Trusts Act; 5. Court of Appeal Act; 6. Copra Act; 7. Crown Proceedings Act; 8. Ombudsman's Office Act; 9. Defamation Act; 10. Divorce Act; 11. Electoral Act; 12. Extradition 'Act; 13. Fisheries Management Act; 14. Foreign Evidence Act; 15. Guardianship Act; 16. Intoxicating Liquor Act; 17. Immigration Act; 	<ol style="list-style-type: none"> 18. Legitimacy Act; 19. Law Practitioner Act; 20. Public Finance Management Act; 21. Public Enterprises Act; 22. Pharmacy Act; 23. Supreme Court Act; 24. Tobacco Control Act; 25. Money Laundering and Proceeds of Crime Act; 26. Medical and Dental Practice Act; 27. Maintenance of Illegitimate Children Act; 28. Magistrate's Court Act; 29. Mental Health Act; 30. Mutual Assistance in Criminal Matters Act; 31. Nurses Act; 32. Retirement Fund Board Act; 33. Tonga Law Commission Act; 34. Counter Terrorism and Transnational Organized Crimes Act 35. Wharves Act 36. Family Protection Act
National Policies	
<ol style="list-style-type: none"> 1. Tonga Strategic Development Framework II 2. Government Priority Agenda 	